



Ver. 1.1.4

JP Bank Account Opening App

ゆうちょ口座開設アプリ

User Manual



ダウンロードはこちらから











iPhone 版



Android 版



Table of Contents

	Application process	P. 2
	Layout of this manual	P. 3
	Installing the app	P. 4
	Screen layout / Functions & operation	P. 5
	ID documents to prepare	P. 7
	Scanning/photographing your ID	P. 8
	Using the app (application process)	P. 9
	References	P. 61



Application process

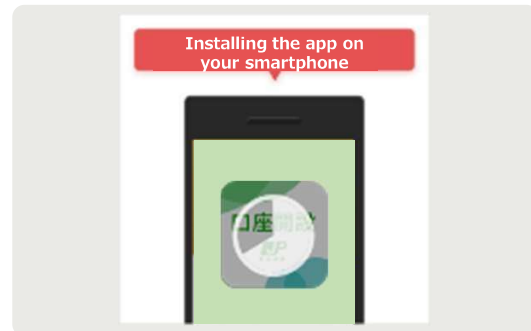
1 Application process

This app is used to submit an application to open a bank account using your own smartphone.

The process for opening an account is as follows.

STEP 1

Install the app



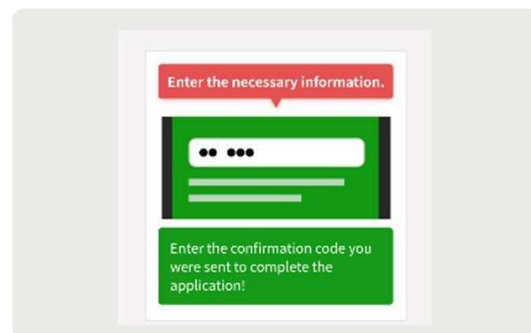
STEP 2

Confirm terms & conditions, etc.,
take ID and face photos



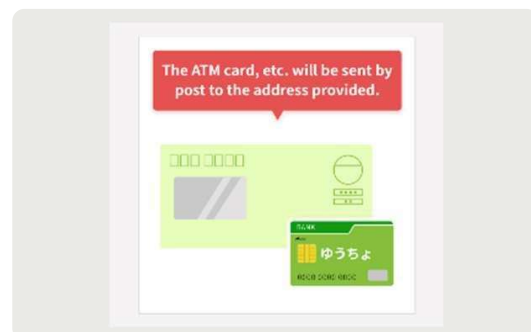
STEP 3

Enter the required
information



STEP 4

After the application is complete, your ATM card will arrive at the address you registered in about 2 weeks





Layout of this manual

1 Layout of this manual

This manual provides a step-by-step explanation of the application process for opening an account.

Please see the following explanation of how to read this manual.

Number

A number is shown according to the progress of the screen.

Operation description

A description of the operation is provided here.

Supplementary explanation

Supplementary explanations are provided here. Supplementary explanations are classified by icons. See below for more information about the supplementary explanation icons.

Condition-based procession

This appears when the next step in the process may differ depending on the condition. Go to the indicated page according to the conditions of your procession.



Title

The app's operating instructions are displayed as titles.

Screenshot area

Actual screenshots of the app are shown here.

Step number

This number indicates where on the screen a particular step of the process can be seen.

Supplementary explanation icons



POINT

Describes the key points of the operation.



HELP

Provides additional information that needs to be explained to applicants.



NOTE

Describes matters that require additional attention during operation.



Installing the app

1 How to install the app

The following is the process for installing the account opening app.

CHECK

1

Go to your smartphone's app store

The app can be downloaded at the [App Store](#) for iPhone users, and at [Google Play](#) for Android smartphone users.

App Store



Google Play



*iPhone and App Store are trademarks or registered trademarks of Apple Inc. in the U.S. and other countries.

*Android and Google Play are trademarks or registered trademarks of Google Inc.

CHECK

2

Install the app from the store

Install [ゆうちょ口座開設アプリ \(the JP Bank Account Opening App\)](#) from the [App Store](#) or [Google Play](#). The app can be installed free of charge.



Search for “[ゆうちょ 口座開設](#)”, and install the app with the icon shown on the right.



CHECK

3

Check the operation of the app on your smartphone

Once the app is installed, tap the icon below to start the app and confirm that the screen on the right is displayed.

iPhone icon



Android icon





Screen layout / Functions & operation

The basic screen layout of this smartphone app is as follows.

1 Screen layout

The screenshot shows a smartphone screen with a green header and a white body. The header contains a back arrow, the title 'Country of residence selection', and a progress bar with five steps: 'Getting started', 'Matters requiring confirmation', 'Take photo', 'Enter', and 'Completing'. The main content area has a title 'Country of residence information' with a help icon, followed by a question 'What is your country of residence?'. Below this is a dropdown menu labeled 'Country of residence' with the text 'Please choose' and a green checkmark. Further down, there is a section titled 'Choose another country of residence, if applicable.' containing two more dropdown menus, 'Country of residence 1' and 'Country of residence 2', both with 'Please choose' and green checkmarks. Each of these two dropdowns has a green 'Optional' label to its right.

Back button
Takes you back to the previous screen.

Description
A description of the operations to be performed on each screen.

Item title
The title of the item is displayed here.

Screen title
The title of the screen is displayed here.

Screen status
Shows the progress of your application within the app.

“Help” button
Tap this button to display a pop-up window with a supplementary explanation of the item.

“Optional” mark
Optional: You may leave this item blank and still proceed to the next screen.



Screen layout / Functions & operation

The basic functions and operation of this smartphone app are as follows.

2 Text boxes & pulldown lists

Text box

A text box is displayed when applicant information is required to be entered as text.

The appearance of the text box changes when text is being entered, and if an error occurs, a description of the error will appear.

Initial state

While entering text

Completed

Entry error

Pulldown list

Used to select one of many options.

Initial state

3 Buttons & check boxes

Transition button

This button takes you to the next screen.

When all the necessary items are entered, the button will become active, and you can tap it.

Agreement check button

This button is used to agree to the Terms & Conditions, etc.

You must check this button if you want to proceed with the application.

Radio button

Used to select one of several options.

Inactive

Active

Unchecked

Checked

Unchecked

Checked

4 Links









Links

Tap the link to show the Terms & Conditions, etc.



ID documents to prepare

The required documents, etc. for this application are as follows.
Your smartphone's NFC function will be used to scan IC chips,
and photos of documents will also be taken.
The required areas or your passport and other documents will be
photographed.

If your status of residence is "Technical Intern Training"		
Residence Card 	+	Passport 
		+
		Employee ID card 
If your status of residence is "Student"		
Residence Card 	+	Passport 
		+
		Student ID card 
If your status of residence is different than those above		
Residence Card 	+	Passport 



Photos are to be taken of the front and back of your Residence Card, the two-page spread of your passport containing the face photo page, and the front side only of any other documents.

Depending on the status of residence on your Residence Card, a photo of your employee ID card, etc. may also be required.



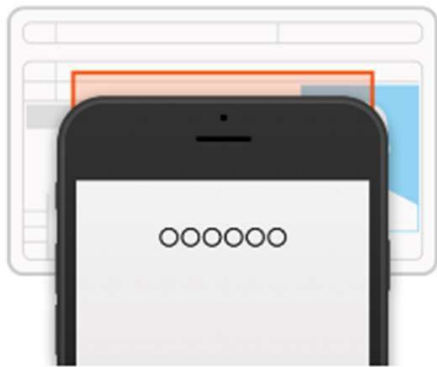
Scanning/photographing your ID

The following are precautions for taking photos and scanning your personal identification documents.

1 Scanning your Residence Card

The information (name, address, date of birth, expiration date, etc.) contained within the IC chip in your Residence Card is scanned using the NFC function on your smartphone.

The location of the NFC function differs depending on the type of smartphone, so confirm the location on your smartphone in advance.



2 Photographing your Residence Card

After the IC chip information is scanned, you will take photos of your card. Take the photos so that the information on the card can be clearly read.



When taking the photos, make sure that the card does not extend beyond the blue frame.

The following points should be taken into consideration when taking the photos.

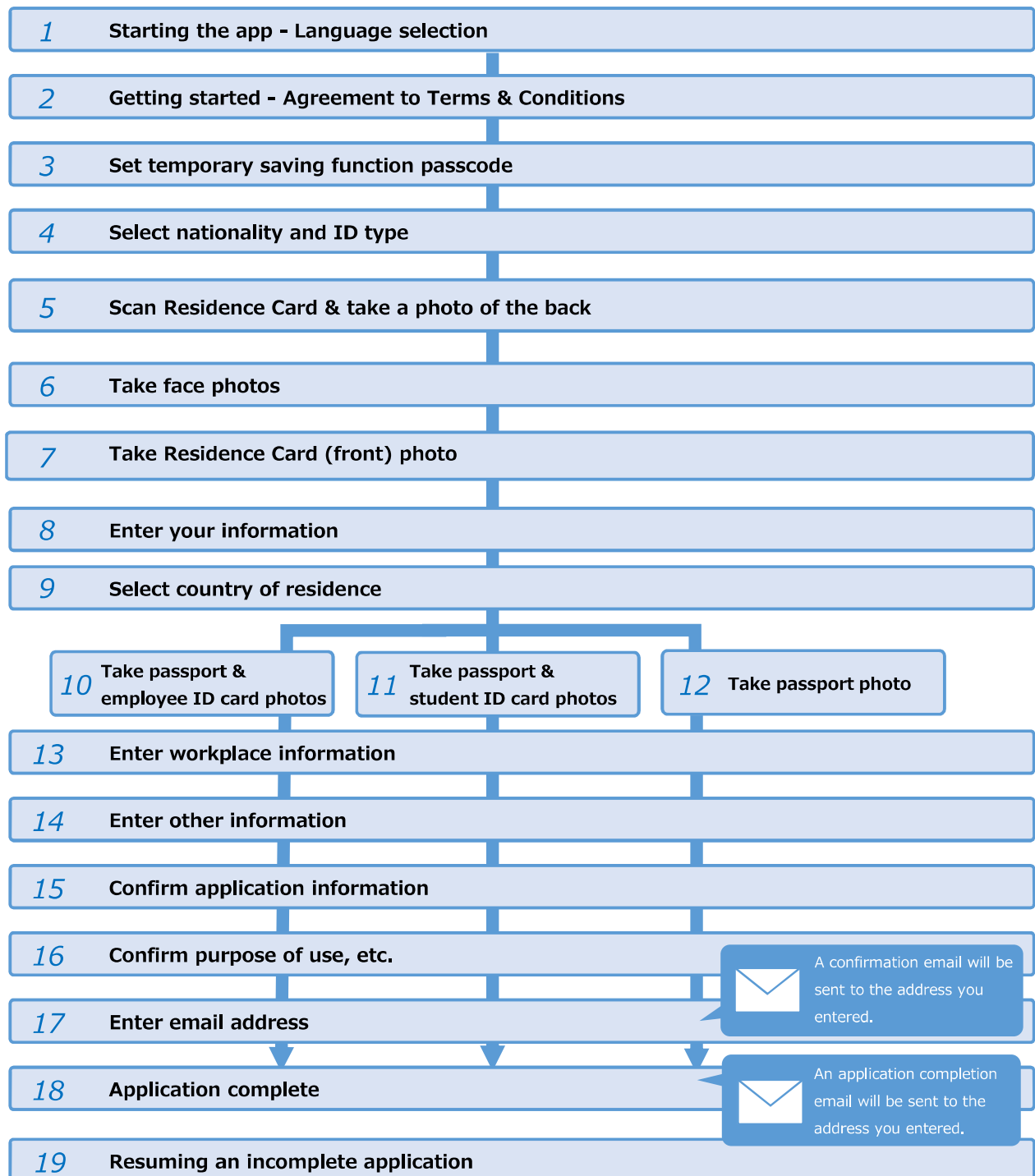
- **Place the card on a flat surface.**
- **Do not shoot under lighting (to prevent reflections).**
- **Do not shoot in dark or poorly lit areas.**



Using the app (application process)

1 App operation procedure (application process)

Overview of the app





1. Starting the app - Language selection

1-1

Start the app

Tap the **ゆうちょ口座開設アプリ (JP Bank Account Opening App)** icon.

Tap the app icon to display the splash screen (startup screen) and proceed to the language selection screen.



If your device is not equipped with an NFC scanning function, an error message will be displayed because you are unable to apply using this app.

This app cannot be used to apply to open an account because the terminal you are using does not support NFC.
Please visit a Japan Post Bank branch or a post office savings counter to complete the procedures for opening an account. We apologize for the inconvenience.

Go back to beginning >

1-2

1 Select language

Select the language you want to use and then tap “**次へ (Next)**”.

The following languages are currently available.

- **日本語 (Japanese)**
- **English**



If there is **data in the process of application** when the app starts up, the following screen will be displayed. See **19-1** for more information.



The application is incomplete. Do you want to resume entering information where you left off in the last session?

Resume entering information where you left off in the last session >

Enter information from the beginning >

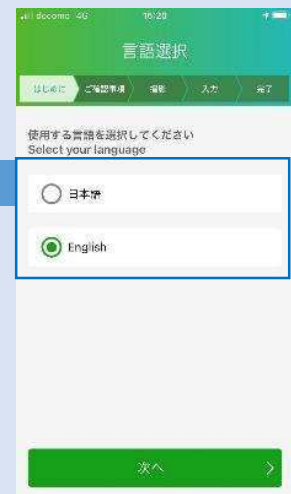
iPhone icon



Android icon



1





2. Getting started - Agreement to Terms & Conditions

2-1

1 Confirm application process

Slide the screen to change the illustrations and confirm the details of the application process as follows.

1) Preparing to apply



1 If the address on all the copies of your identification documents (e.g., driver's license, passport, etc.) differs from your current address, you will be unable to apply.

2) Scanning your ID



1 The NFC function reads the information stored in the personal identification documents from the IC chip embedded in it.

3) Taking face photos



1 Please do not film the image while taking photos. The face image captured by the camera will be used for the account opening process. Please do not film.

4) Entering your information



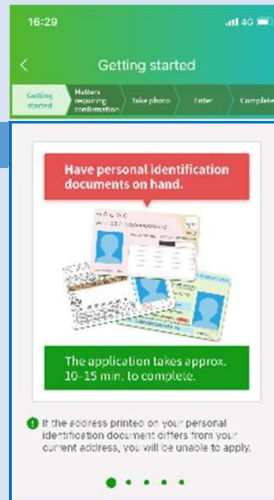
1 Enter the correct mail or code you were sent to complete the application.
2 The application to open an account is cancelled.
3 An email address is required to apply.

5) Receiving your ATM card



1 Please wait for the mail delivery. Please do not open the mail until the mail is delivered.

1



1 If the address printed on your personal identification document differs from your current address, you will be unable to apply.

You can apply to open a Japan Post Bank account using this app.

Required documents

Please have personal identification documents (driver's license, Individual Number Card, Residence Card) on hand.

- * If the address printed on your personal identification document differs from your current address, you will be unable to apply.
- * You cannot apply using this app if you wish to open an account using a document other than a driver's license / Individual Number Card.
- * Applicants without Japanese nationality (except special permanent residents) must have a Residence Card to apply. Please also have your passport ready (and employee ID card, etc. when necessary).

Persons unable to apply using this app

If any of the following applies, you will be unable to apply using this app.

- Individual customers under age 16
- Individual customers who wish to use an account for business purposes
- Even if this does not apply, persons using the system of guardianship are unable to apply.
- Corporations
- Customers that already have a Japan Post Bank integrated account
- A second or subsequent integrated accounts cannot be opened.
- Persons that have (or had) an important official status in a foreign government, etc. or their family members
- Persons that do not have an email address
- Persons not residing in Japan

I have read, understand, and agree to the above.

Notes

- The person applying to open an account using this app must be the same person whose name will be on the account.
- If the information entered on the application does not match the information on the submitted personal identification document, the application will not be accepted. Please note that applicants are subject to screening when applying to open an account. Applications to open an account may be declined based on the results of the screening.
- If the ATM card cannot be delivered to the registered address, the opened account will be voided.
- Seal registration cannot be performed when opening an account using this app. Persons requiring seal registration for withdrawals on utility fee payments, etc. should take the ATM card, seal to be registered, and photo ID to a nearby Japan Post Bank or post office savings counter to register the seal.
- If it is discovered that the account has been opened using a counterfeit / falsified personal identification document, the account will be suspended, closed, etc. and reported to the relevant authorities as prescribed by law. Misuse (account transfer, trade, etc.) of an account is subject to criminal penalty.

[Start the application](#)



2. Getting started - Agreement to Terms & Conditions

2-1

2 Check application conditions

Confirm the precautions regarding opening an account. After confirming, check “[上記の内容を確認し同意します \(I have read, understand, and agree to the above.\)](#)”.

3 Confirm precautions

Precautions regarding opening an account are displayed here. Be sure to check them.

4 Tap “[申し込みを開始する \(Start application\)](#)”

Once you have checked all the check boxes, you can tap “[申し込みを開始する \(Start application\)](#)”. Tap the button to proceed to the next screen.

The screenshot shows the 'Getting started' screen of the app. At the top, there is a progress bar with steps: 'Getting started', 'Matters requiring confirmation', 'Take photo', 'Enter', and 'Complete'. Below this, a red box says 'Have personal identification documents on hand.' with an image of various ID cards. A green box below that says 'The application takes approx. 10-15 min. to complete.' Below this is a note: 'If the address printed on your personal identification document differs from your current address, you will be unable to apply.' A green button says 'You can apply to open a Japan Post Bank account using this app.' Below this is a section 'Required documents' with a list of documents and several asterisked notes. Below that is a section 'Persons unable to apply using this app' with a list of disqualifying conditions. At the bottom, there is a checkbox labeled 'I have read, understand, and agree to the above.' and a green button labeled 'Start the application' with a right arrow.

3 Notes

- The person applying to open an account using this app must be the same person whose name will be on the account.
- If the information entered on the application does not match the information on the submitted personal identification document, the application will not be accepted. Please note that applicants are subject to screening when applying to open an account. Applications to open an account may be declined based on the results of the screening.
- If the ATM card cannot be delivered to the registered address, the opened account will be voided.
- Seal registration cannot be performed when opening an account using this app. Persons requiring seal registration for withdrawals on utility fee payments, etc. should take the ATM card, seal to be registered, and photo ID to a nearby Japan Post Bank or post office savings counter to register the seal.
- If it is discovered that the account has been opened using a counterfeit / falsified personal identification document, the account will be suspended, closed, etc. and reported to the relevant authorities as prescribed by law. Misuse (account transfer, trade, etc.) of an account is subject to criminal penalty.

2 You can apply to open a Japan Post Bank account using this app.

4 Start the application

Required documents

Please have personal identification document (driver's license, Individual Number Card, Residence Card) on hand.

- * If the address printed on your personal identification document differs from your current address, you will be unable to apply.
- * You cannot apply using this app if you wish to open an account using a document other than a driver's license / Individual Number Card.
- * Applicants without Japanese nationality (except special permanent residents) must have a Residence Card to apply. Please also have your passport ready (and employee ID card, etc. when necessary).

Persons unable to apply using this app

If any of the following applies, you will be unable to apply using this app.

- Individual customers under age 16
- Individual customers who wish to use an account for business purposes
- Even if this does not apply, persons using the system of guardianship are unable to apply.
- Corporations
- Customers that already have a Japan Post Bank integrated account
- A second or subsequent integrated accounts cannot be opened.
- Persons that have (or had) an important official status in a foreign government, etc. or their family members
- Persons that do not have an email address
- Persons not residing in Japan

I have read, understand, and agree to the above.



2. Getting started - Agreement to Terms & Conditions

2-2

1 Confirm privacy policy

Confirm the policy on the handling of personal information. After confirming, check “[上記の内容を確認し同意します \(I have read, understand, and agree to the above.\)](#)”.

2 Agree to declare and guarantee you are not a member of an anti-social force

Confirm the agreement to declare and guarantee you are not a member of an anti-social force. After confirming, check “[上記の内容を確認し同意します \(I have read, understand, and agree to the above.\)](#)”.



You must open the link before you are able to fill in the agreement check button for “[反社会的勢力でないことの表明・確約に関する同意 \(Agreement to declare and guarantee you are not a member of an anti-social force\)](#)”. Be sure to read the agreement before proceeding.

3 Confirm service content

Confirm the content of the services provided. After confirming, check “[上記の内容を確認し同意します \(I have read, understand, and agree to the above.\)](#)”.

The screenshot shows the 'Matters requiring confirmation' screen in the app. It is divided into three main sections, each with a numbered callout:

- 1 Handling of personal information:** This section explains that user information is handled according to Japan Post Bank's Privacy Policy and provides a link to review it. Below the text is a checkbox labeled 'I have read, understand, and agree to the above.'
- 2 Agree to declare and guarantee you are not a member of an anti-social force:** This section asks the user to agree that their statements are true and to guarantee they are not a member of an anti-social force. It includes a link to the agreement and a checkbox labeled 'I have read, understand, and agree to the above.'
- 3 Services:** This section lists services provided when opening an account, such as a non-passbook integrated account and various cards. It includes links for more information on these services and a checkbox labeled 'I have read, understand, and agree to the above.'



2. Getting started - Agreement to Terms & Conditions

2-2

4 Confirm other matters of agreement and declaration

Confirm other matters of agreement and declaration. After confirming, check “[上記及びゆうちょ銀行HPの内容を確認し同意します \(I have read, understand, and agree to the above and the content of the Japan Post Bank website.\)](#)”.

5 Confirm regulations, etc.

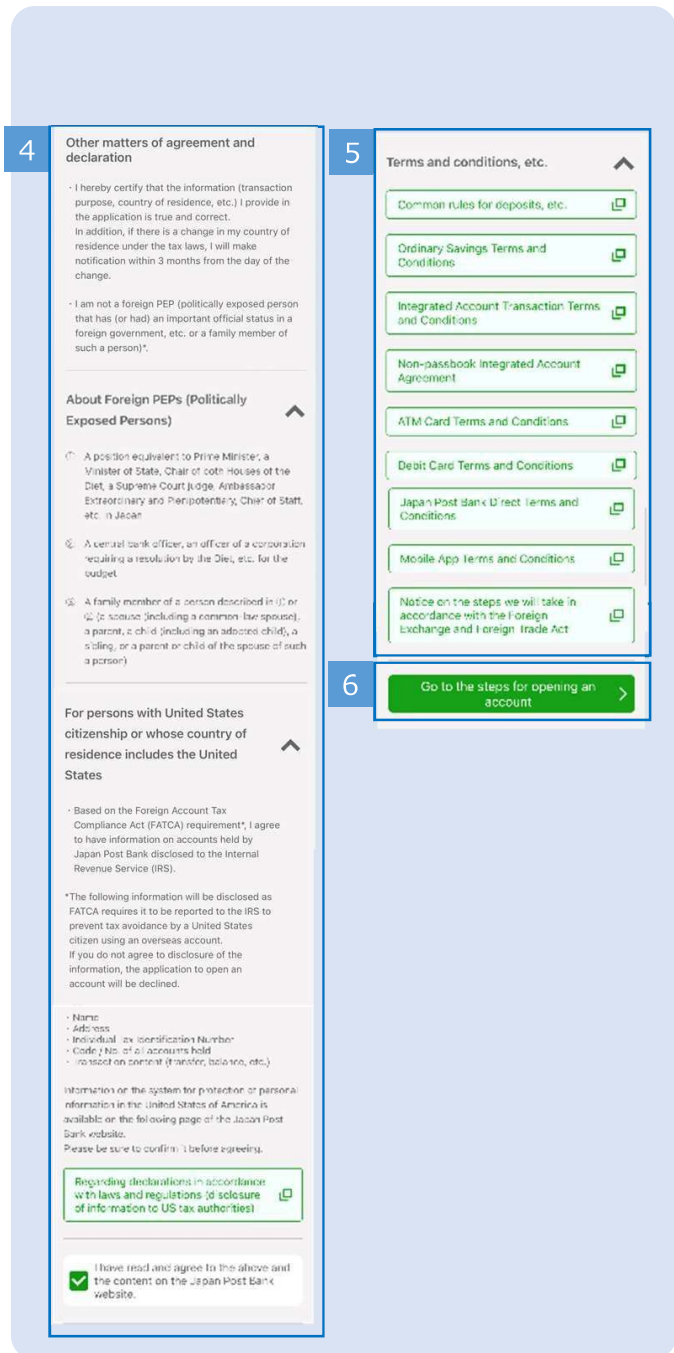
Tap each link to confirm the regulations, etc.



Some Android devices may require a PDF viewer app to view the regulations. In that case, install a PDF viewer app before viewing the regulations.

6 Tap “[口座開設手続きへ \(Go to the steps for opening an account\)](#)”

Once you have checked all the check boxes, you can tap “[口座開設手続きへ \(Go to the steps for opening an account\)](#)”. Tap the button to proceed to the next screen.



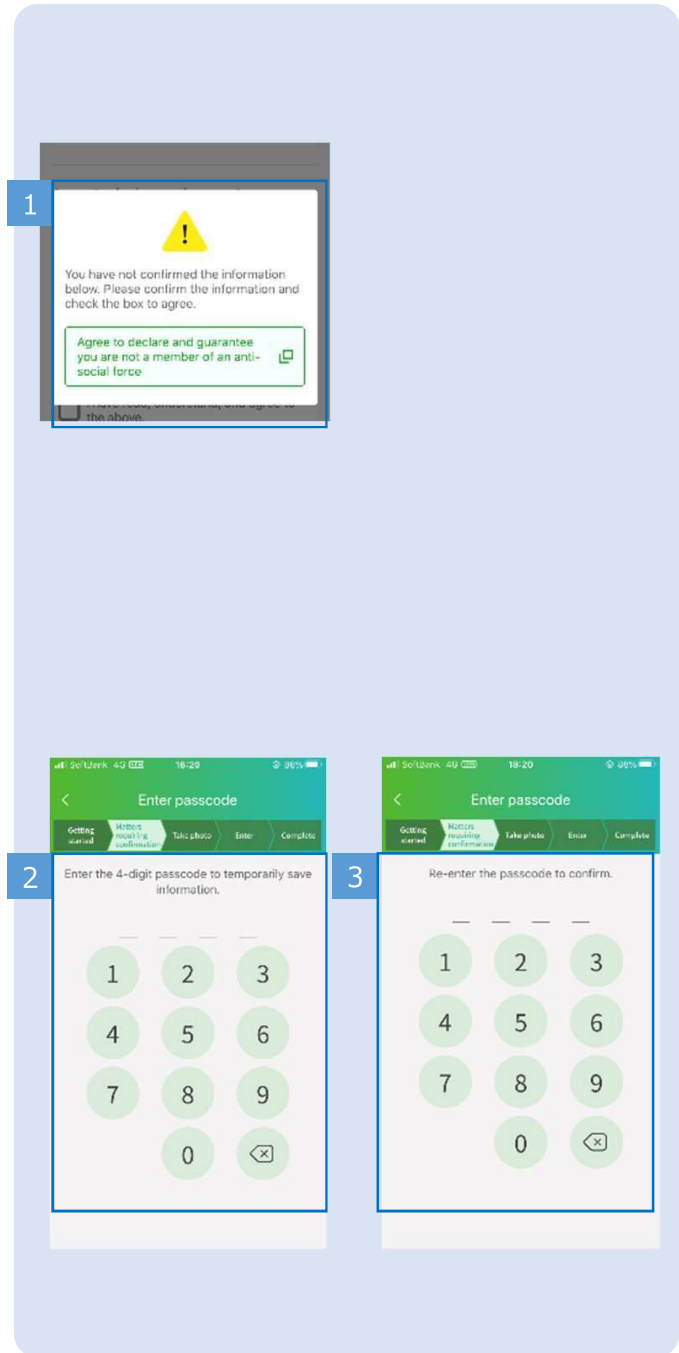


3. Set temporary saving function passcode

3-1

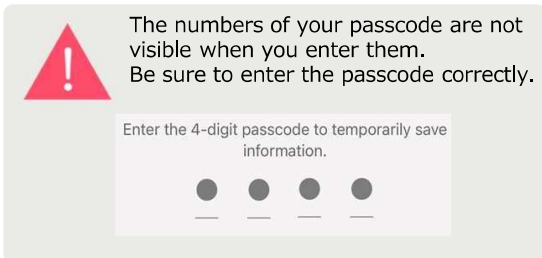
1 Confirm explanation of temporary saving function

This app has a function that allows you to save the information you entered and resume the application process later even if the process is interrupted. Check the explanation of the temporary saving function, then tap the "OK" button to proceed to the next screen.



2 Enter temporary saving function passcode

A passcode will be set so that you can recall the temporarily saved information you entered. Enter a 4-digit number. Once the 4-digit number is entered, you will automatically be taken to the next screen.



3 Re-enter temporary saving function passcode

Enter the same passcode once again to confirm. Once the entered passcode has been confirmed, you will automatically be taken to the next screen.



See [19-1](#) for more information on resuming an incomplete application.



You can resume your application until 11:59 PM on the day following the day you started your application.

After that, any information you entered will be reset.

If you forget your temporary saving function passcode, you must restart the application process from the beginning.



4. Select nationality and ID type

4-1

1 Select nationality

Select your **国籍 (nationality)**.

2 Select nationality (cont'd.)

If you select “**日本以外 (Other than Japan)**” as your nationality, select the radio button of the nationality that applies to you.

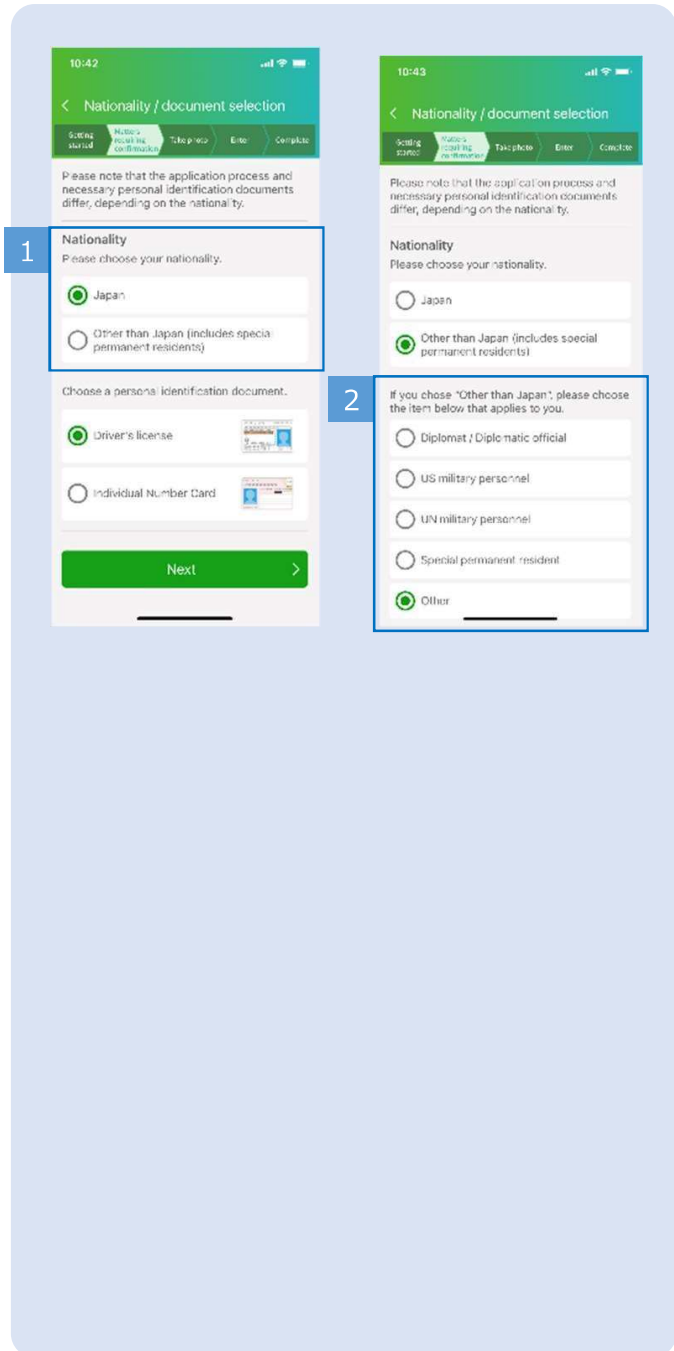
Other than Japan (other) ⇒ 4-2



This manual explains process of entering information for those who have selected “Other than Japan (other)” as their nationality.



This app cannot be used to open an account for those of non-Japanese nationality with “Diplomat/Diplomatic official”, “US military personnel”, or “UN military personnel” status. To open an account, please visit a Japan Post Bank branch or post office savings counter and complete the application procedures.





4. Select nationality and ID type

Nationality: Other than Japan (other)

4-2

1 Select nationality

Select your **国籍 (nationality)** from the pulldown list.

2 Enter taxpayer identification number

If you select “**アメリカ合衆国 (United States)**” as your **国籍 (nationality)**, an entry field for your **納税者番号 (taxpayer identification number)** will appear. Enter it in that field.

3 Confirm precautions

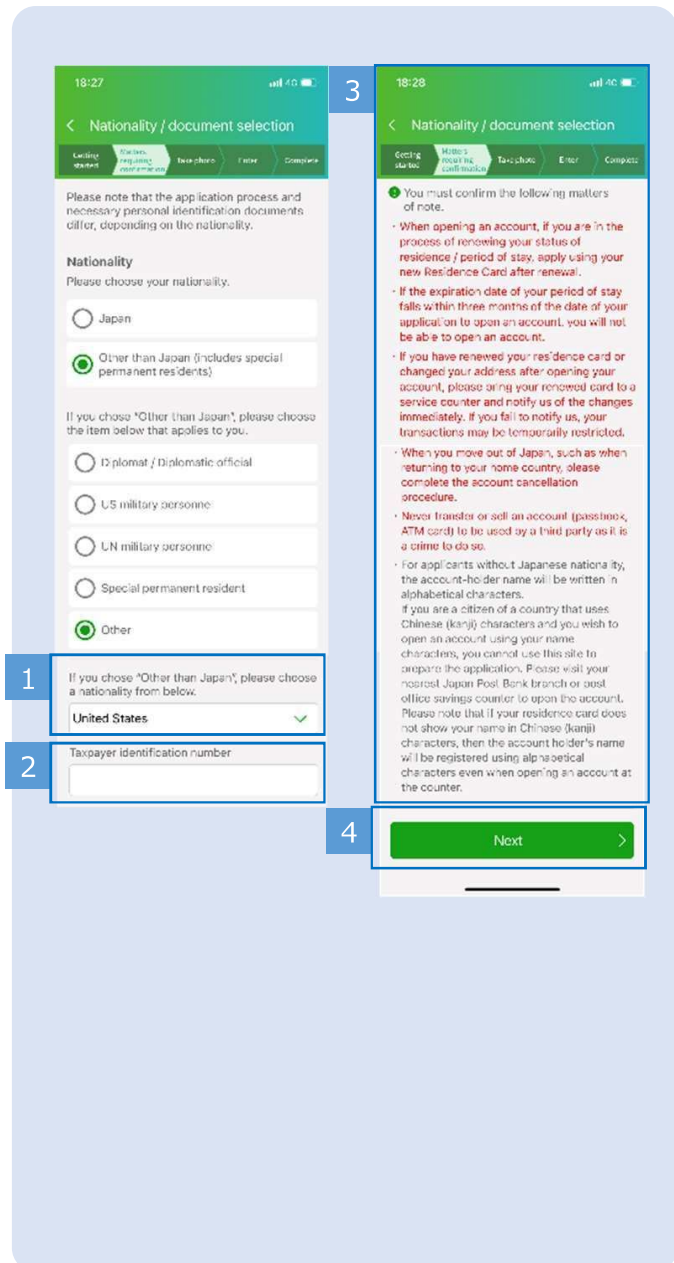
Precautions regarding applications made by persons with non-Japanese nationality are displayed here. Be sure to check them.

4 Tap “次へ (Next)”

Once all of the required items have been entered, you can tap “**次へ (Next)**”. Tap the button to proceed to the next screen.

Next

⇒ 5-1





5. Scan Residence Card & take a photo of the back

5-1

1 Confirm “ご利用の流れ (Steps)” and “ご注意事項 (Important information)”

Confirm the usage procedure and precautions for this app.

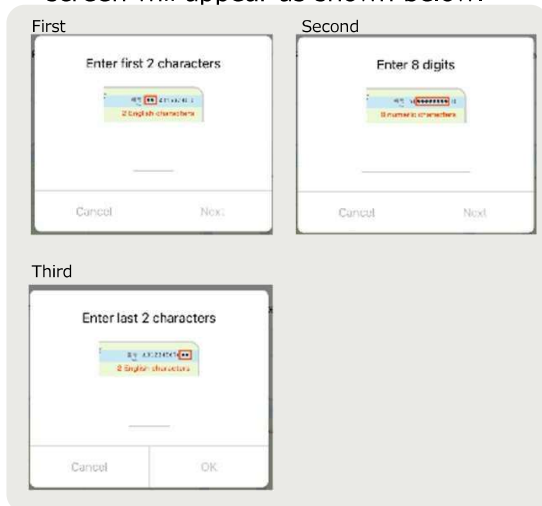
2 Tap “次へ (Next)”

Tap the “**次へ (Next)**” button to proceed to the next screen.

3 Enter Residence Card number

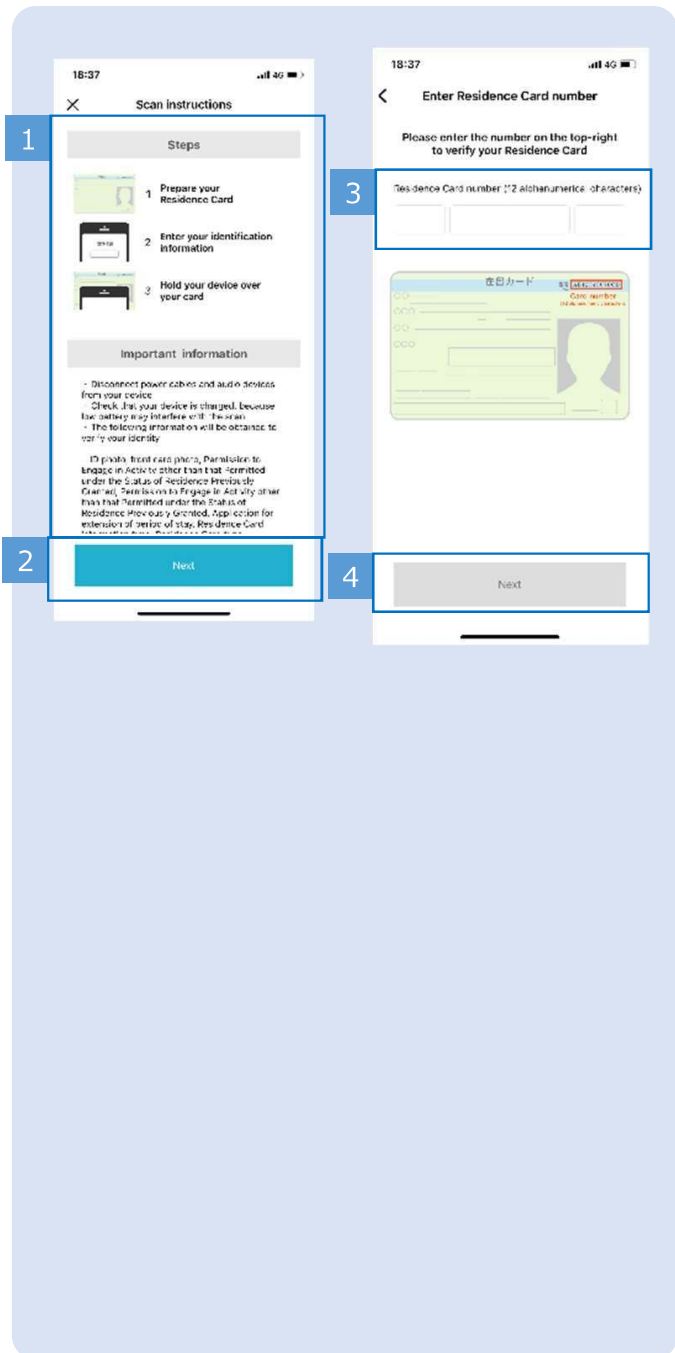
Enter your **在留カード番号 (Residence Card number)**.

Tap the input field and a pop-up screen will appear as shown below.



4 Tap “次へ (Next)”

Once all of the required items have been entered, you can tap “**次へ (Next)**”. Tap the button to proceed to the next screen.





5. Scan Residence Card & take a photo of the back

5-2

1 Confirm how to scan Residence Card

Check the explanation of how to scan your Residence Card here.

2 Tap “読み取り開始 (Start scanning)”

Once you are ready, tap the “読み取り開始 (Start scanning)” button to proceed to the next screen.

3 Tap “OK”

Precautions regarding scanning your Residence Card are displayed here. Check the precautions and tap “OK”.

4 Scan Residence Card

Follow the instructions on the screen, hold your Residence Card against your smartphone, and scan it.



If you are unable to scan the IC chip, take the following steps below.

- Remove any cables for charging, earphones, etc. from your smartphone.
- Make sure your smartphone is sufficiently charged.
- Do not place your IC card on a metal surface.
- Remove your card from its case.
- When the scanning screen appears, hold your smartphone still and wait briefly.
- Make sure you are using the right part of your smartphone to scan your card with.
- Some smartphones can scan more easily with the cover removed.
- Some issues can be resolved by changing the settings on your smartphone.

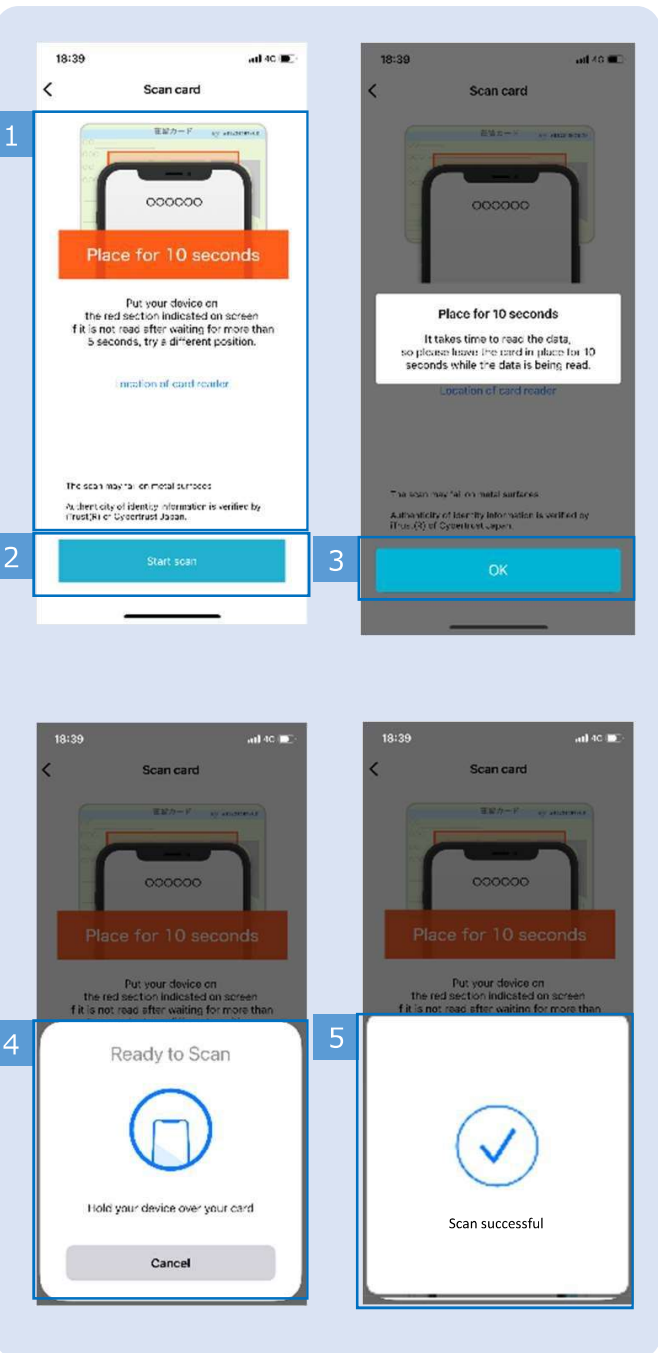
For more information, see the following URL.

https://faq.jp-bank.japanpost.jp/faq_detail.html?id=10174

5 Residence Card scanning complete

Once you have successfully scanned your Residence Card, you will automatically be taken to the next screen.

Automatically go to the next screen



⇒ 5-3



5. Scan Residence Card & take a photo of the back

5-3

1 Confirm how to take Residence Card (back) photo

An explanation of the automatic photo process will be displayed.

After confirming the explanation, start taking the photos.

2 Take Residence Card (back) photo

Adjust the camera position so that the entire back of your Residence Card fits inside the frame. The photo will be taken automatically once the camera recognizes the shape of the Residence Card.



If you have trouble taking a photo of your Residence Card, or if the message “カードが認識できません。(The card cannot be recognized.)” appears, change the background of the card to a color other than white.

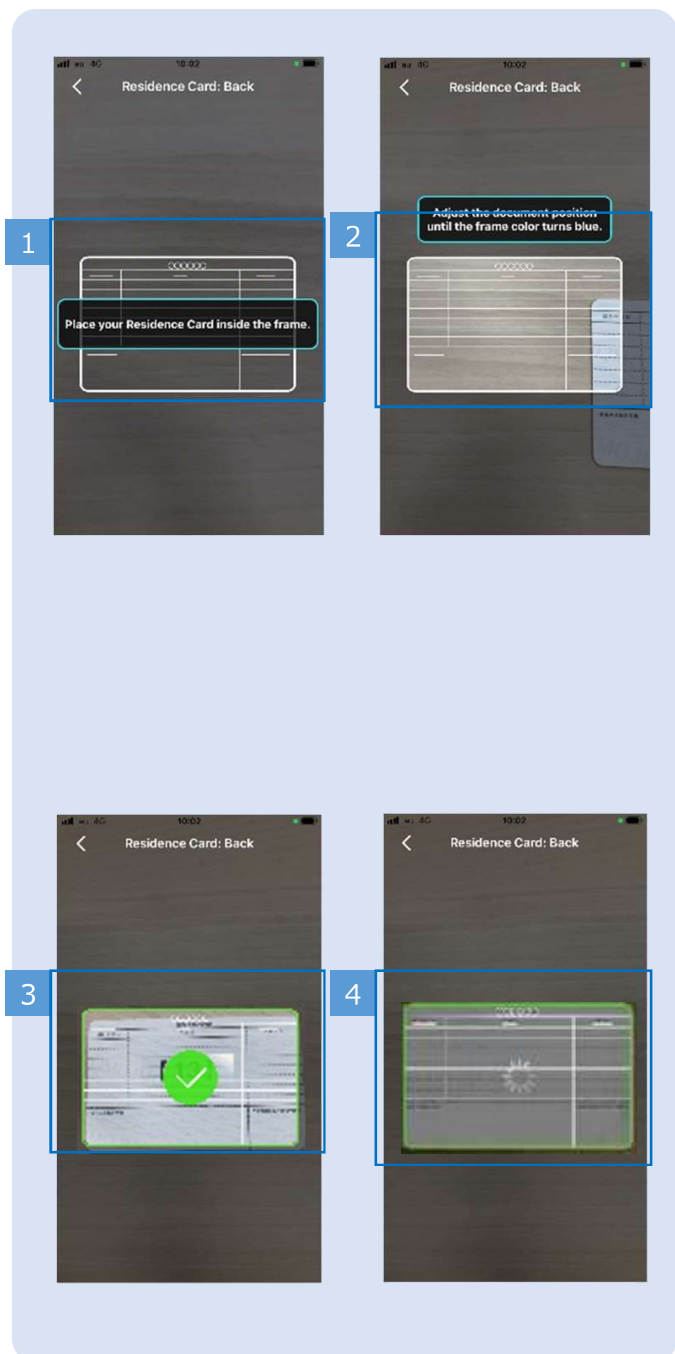
If you are still unable to take a satisfactory photo, see the [“Scanning/photographing your ID”](#) section of this manual.

3 Residence Card (back) photo complete

When a green checkmark appears, you have finished taking the photo of the back of your Residence Card (back).

4 Residence Card photo complete

After you finish taking the photo of the back of your Residence Card, wait briefly until you are automatically taken to the next photo screen.



Automatically go to the next screen ⇒ **6-1**



6. Take face photos

***You will be required to take 3 photos of your own face**

6-1

1 Confirm how to take face photo (front)

An explanation of how to take face photo will be displayed. After confirming the explanation, start taking the photo.

2 Take face photo (front)

Adjust the camera position so that your entire face fits inside the frame. The photo will be taken automatically once the camera recognizes your face.



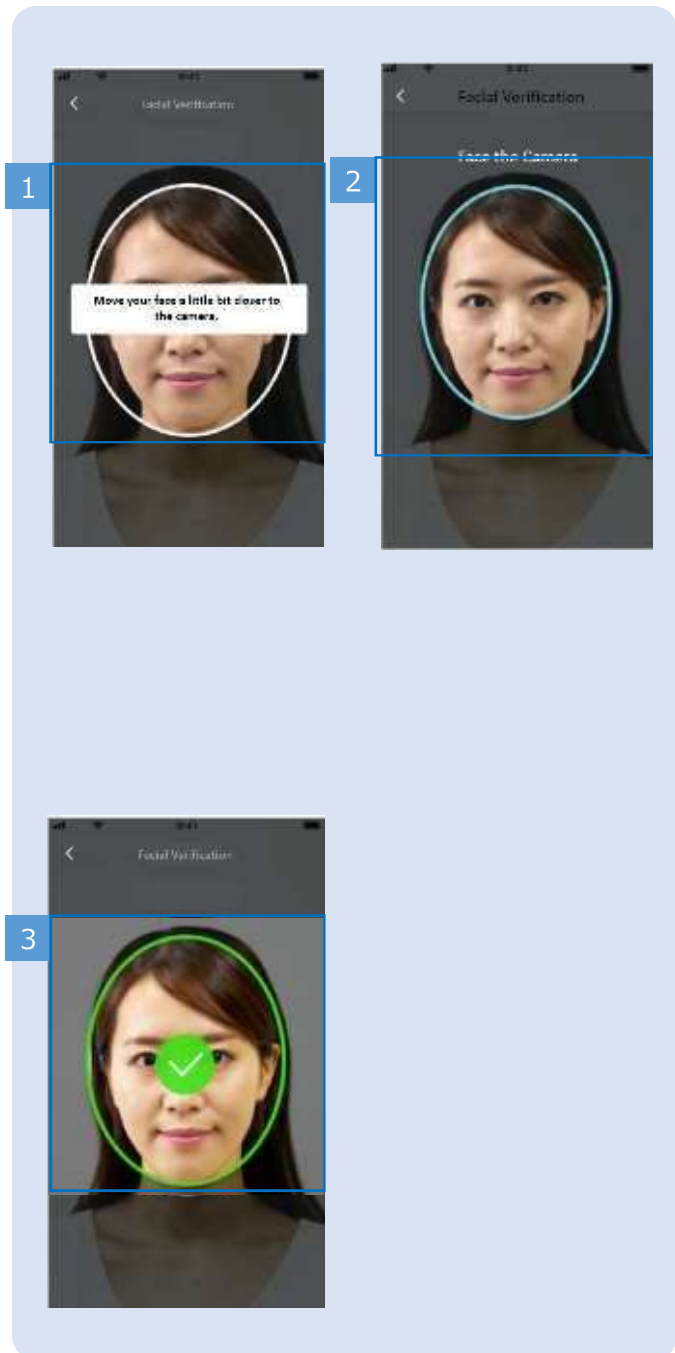
If you are unable to take a satisfactory face photo, take the following steps below.

- Take the photo in a well-lit area.
- Avoid backgrounds that are overly bright due to backlighting, etc.
- If outdoor light from windows, etc. is bright indoors, close the curtains and use room lighting.
- Do not register any photos in a dimly lit environment or when the camera lens is dirty.
- Do not point the camera directly at the sun.
- If there are fingerprints or dirt on the camera, wipe the lens with a soft cloth.
- Make sure you are not wearing eyewear, hats, masks, or other items that may obstruct the photo.
- Do not allow other people's faces to appear on the preview screen.
- Face the camera directly in front of you.

3 Face photo (front) complete

When a green checkmark appears, you have finished taking the photo of the front of your face.

Once the photo is complete, you will automatically be taken to the next photo.





6. Take face photos

6-2

1 Confirm how to take face photo (expression)

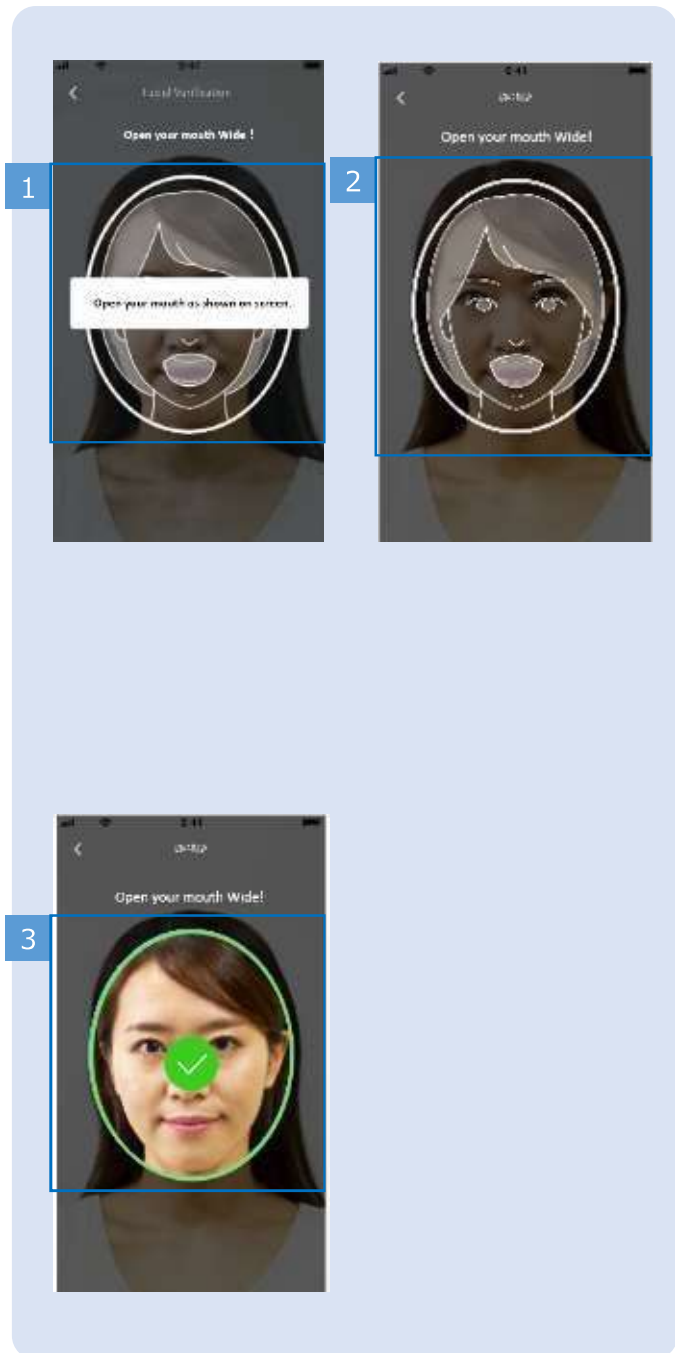
Confirm the instructions to open your mouth widely, then tap the button to start taking the photo.

2 Take face photo (expression)

Adjust the camera position so that your entire face fits inside the frame, and perform the actions as instructed. The photo will be taken automatically once the camera recognizes the action.

3 Face photo (expression) complete

When a green checkmark appears, you have finished taking the photo. Once the photo is complete, you will automatically be taken to the next photo.





6. Take face photos

6-3

1 Confirm how to take face photo (with flash)

Confirm the instructions to move your face closer to the camera, then tap the button to start taking the photo.

2 Take face photo (with flash)

Adjust the camera position so that your entire face fits inside the frame, and perform the actions as instructed.

The photo will be taken automatically once the camera recognizes the action.

The screen will glow blue.

Wait, and do not move your face.

3 Face photo (with flash) complete

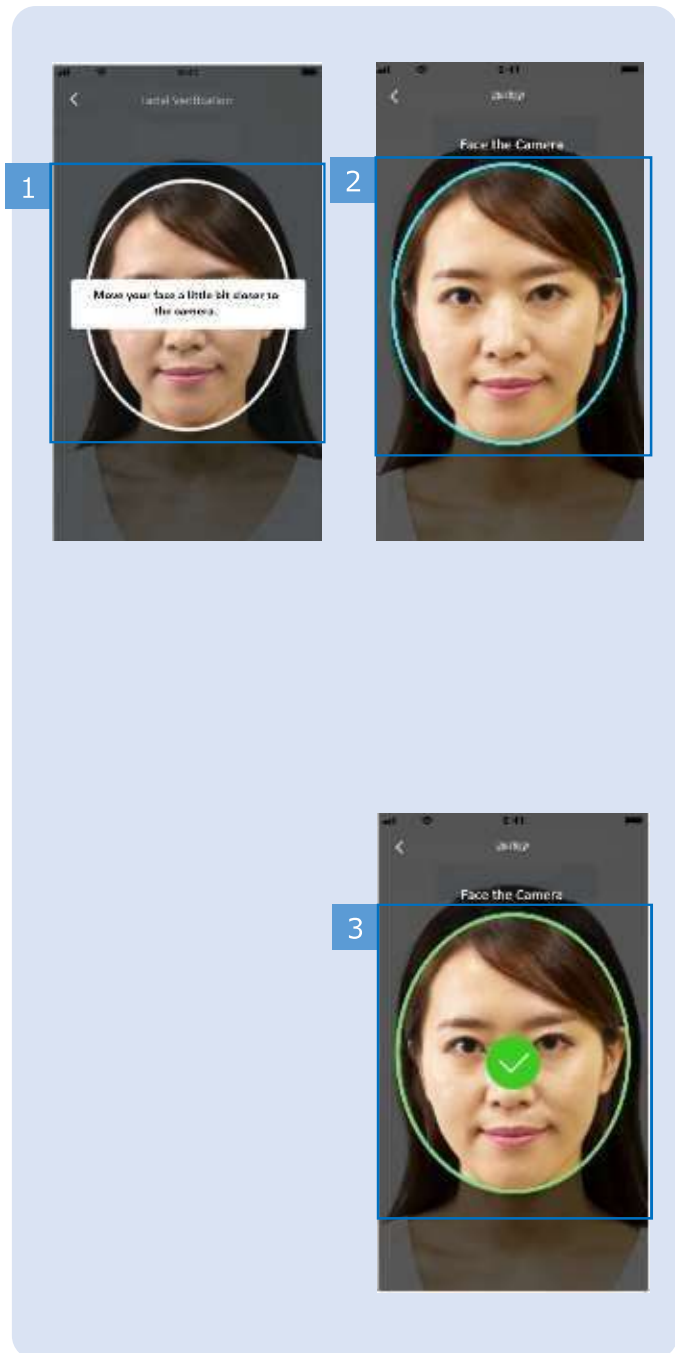
When a green checkmark appears, you have finished taking the photo. Once the photo is complete, you will automatically be taken to the next screen.

Automatically go to the next screen

⇒ 7-1



After your face photos are taken, your application may be rejected. For more information, see the "References" section of this manual.





7. Take Residence Card (front) photo

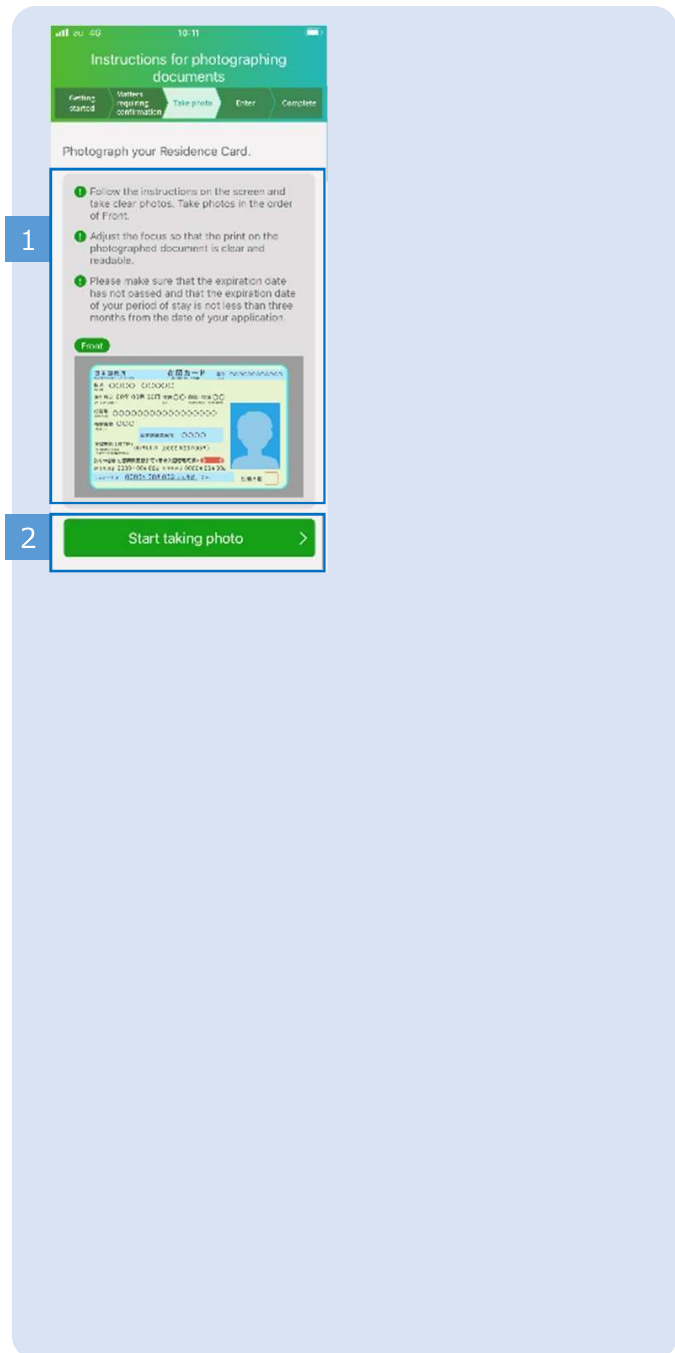
7-1

1 Confirm Residence Card photo instructions

Precautions regarding photographing your Residence Card and the photo-taking process are displayed here. Check them before proceeding.

2 Tap “撮影開始 (Start taking photo)”

Once you are ready, tap the “**撮影開始 (Start taking photo)**” button to proceed to the next screen.





7. Take Residence Card (front) photo

7-2

1 Take Residence Card (front) photo

Adjust the camera position so that the entire front of your Residence Card fits inside the frame, and then push the "Shutter" button.



You may receive a notification stating "ゆうちょ銀行がカメラへのアクセスを求めています。(Japan Post Bank would like to access your camera.)". In that case, tap "OK".



For tips on how to take photos, see the "Scanning/photographing your ID" section of this manual.

2 Residence Card (front) photo complete

A preview of the photo will appear. Confirm that the photo is satisfactory. If the photo was not taken properly, tap "再撮影 (Retake)" at the bottom of the screen to go back to the camera screen.

*Retake the photo if any of the following conditions apply.

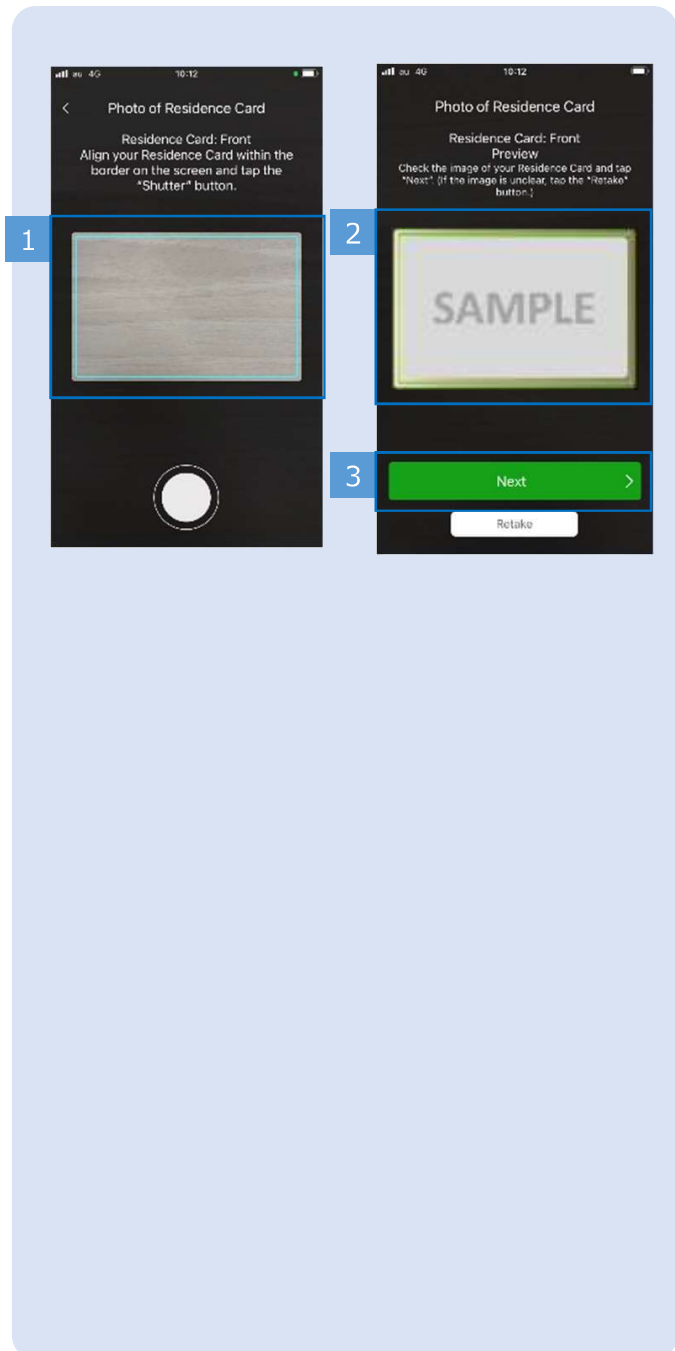
- The photo is unclear
- The photo is blurry
- Part of the photo is obstructed, etc.

3 Tap "次へ (Next)"

Once you have a satisfactory photo of your Residence Card (front), tap the "次へ (Next)" button to proceed to the next screen.

Next

⇒ 8-1





8. Enter your information

8-1

1 Enter name (alphabetical characters)

Enter your **お名前(アルファベット)** (name (alphabetical characters)).

The name on your Residence Card will be entered automatically.

Check the entered name to make sure there are no mistakes.

If there are any mistakes, correct them here.



Make sure that the information you entered matches the information on your Residence Card, as the application will not be accepted if the information is different from that on the card. Also be sure to enter a space between each word.

After entering your name (alphabetical characters), tap the “**カナ変換 (Kana conversion)**” button to display a list of candidates for converting your name into kana.



See 8-2 for more information on the **カナ変換 (kana conversion)** function.

2 Enter name (kana)

Enter your name in katakana.

If you select “**カナ変換 (Kana conversion)**”, the converted and selected content will be reflected. If there are three or more words in your name, kana conversion may not work properly. If kana conversion does not work, revise the kana directly.

The screenshot shows the 'Applicant information' screen in a mobile app. At the top, there are navigation tabs: 'Returning status', 'Visitors requiring confirmation', 'Take photo', 'Enter', and 'Complete'. The main heading is 'Applicant information'. Below it, there are instructions: 'Please enter your applicant information.' The form consists of several sections:

- 1 Name (alphabetical characters):** A text input field containing 'TEST KENSHU' and a green 'Kana conversion' button.
- 2 Name (kana):** A text input field containing 'テスト ケンシュウ'.
- Postal code (no hyphen necessary):** A text input field with a green 'Search' button and a link: 'Go here if you do not know the postal code.' with a location pin icon.
- Prefecture / municipality / block:** A dropdown menu.
- Street number:** A text input field.
- Apartment no., etc.:** A text input field.
- Date of birth:** A date picker.
- Gender:** A dropdown menu with an 'Optional' label.
- Telephone number:** A field with a format: '000 - 0000 - 0000'.

At the bottom, there is a green 'Next' button with a right-pointing arrow. There are also several informational notes in small green boxes:

- Note 1: 'Enter the information exactly as printed on your Residence Card.'
- Note 2: 'Please make sure your entire name has been entered.'
- Note 3: 'If there are no conversion options or it is not converted, enter the information. If you are unable to read Japanese, ask someone (an individual in charge at the company where you work, school staff, etc.) to check whether the conversion is correct.'
- Note 4: 'The address should follow the format below. 2 banchi 3 go → 2-3'
- Note 5: 'The address should follow the format below. 101, Building A, XXXX Apartment → A-101'
- Note 6: 'This app cannot be used to open an account for applicants under the age of 16.'



8. Enter your information

8-1

3 Confirm postal code and search address

The **郵便番号 (postal code)** scanned from your Residence Card will be entered automatically.

Make sure the entered information is correct, and tap “**検索 (Search)**”.

If it is incorrect or has not been entered, enter the correct postal code and tap “**検索 (Search)**”.



If you do not know your postal code, tap “**郵便番号が分からない場合はこちら (See here if you do not know your postal code)**” to confirm your postal code.



If there are multiple addresses with the same postal code, the following screen will be displayed. Select your address and then tap “**次へ (Next)**”.

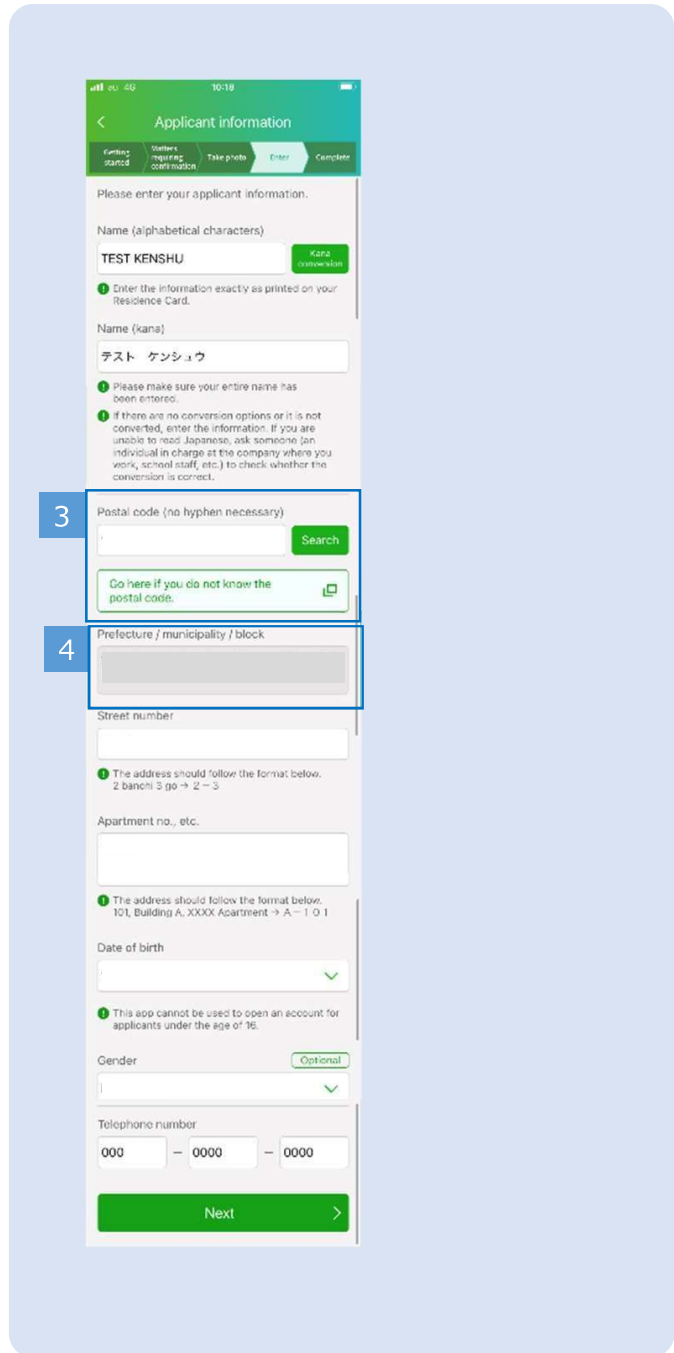


4 Confirm prefecture/municipality/block

The address retrieved from your **郵便番号 (postal code)** will be displayed. Make sure that the entered address is correct.



The displayed address cannot be revised directly. If the address is incorrect, try again from the postal code search.





8. Enter your information

8-1

5 Enter street number

Enter your **番地 (street number)**.

6 Enter room number, etc. Optional

Enter your **部屋番号等 (room number, etc.)**.



Enter your **番地 (street number)** and **部屋番号等 (room number, etc.)** in double-byte numbers only. (If you enter them in single-byte numbers, they will be automatically converted to double-byte numbers.)



You may omit the name of the apartment building, etc.
Example: ゆうちょマンションA-100 ⇒ A-100

7 Select date of birth

Select your **生年月日 (date of birth)**. The date of birth on your Residence Card will be entered automatically. Check the entered date to make sure there are no mistakes. If there are any mistakes, correct them here.

8 Select gender Optional

Select your **性別 (gender)**.

9 Enter phone number Optional

Enter your **電話番号 (phone number)**.



If you have a phone number, be sure to enter it here. (If you do not have a phone number, you may leave this item blank and proceed.)

10 Tap “次へ (Next)”

Once all of the required items have been entered, you can tap “**次へ (Next)**”. Tap the button to proceed to the next screen.

Next

⇒ 9-1

The screenshot shows the 'Applicant information' screen with the following fields and instructions:

- 5 Street number:** Input field with a note: "The address should follow the format below. 2 bancho 3 go → 2-3"
- 6 Apartment no., etc.:** Input field with a note: "The address should follow the format below. 101, Building A, XXXX Apartment → A-101"
- 7 Date of birth:** Dropdown menu with a note: "This app cannot be used to open an account for applicants under the age of 16."
- 8 Gender:** Input field with an "Optional" label and a dropdown arrow.
- 9 Telephonic number:** Input field with a format: "000 - 0000 - 0000"
- 10 Next:** A green button with a right arrow.



8. Enter your information

How to use kana search

8-2

1 Confirm kana search results

The results of the **カナ検索 (kana search)** will be displayed.

If the displayed results are different from your kana, tap the pulldown list.

If there is no corresponding kana, tap **戻る (Back)** to go back to the previous screen and enter the kana directly.

2 Select kana search results

Tap the pulldown list to display the candidates from the search results.

Select the correct kana and tap **OK**.



Only the first **three words** of your name can be converted into kana.

***The fourth and subsequent words must be entered manually on the previous screen.**

Example: Leonardo di ser Piero da Vinci
Can be converted → レオナルド・ディ・セル
Manual entry → ビエーロ・ダ・ヴィンチ



If there is a **word that cannot be converted into kana**, all words after that word must be entered manually on the previous screen.

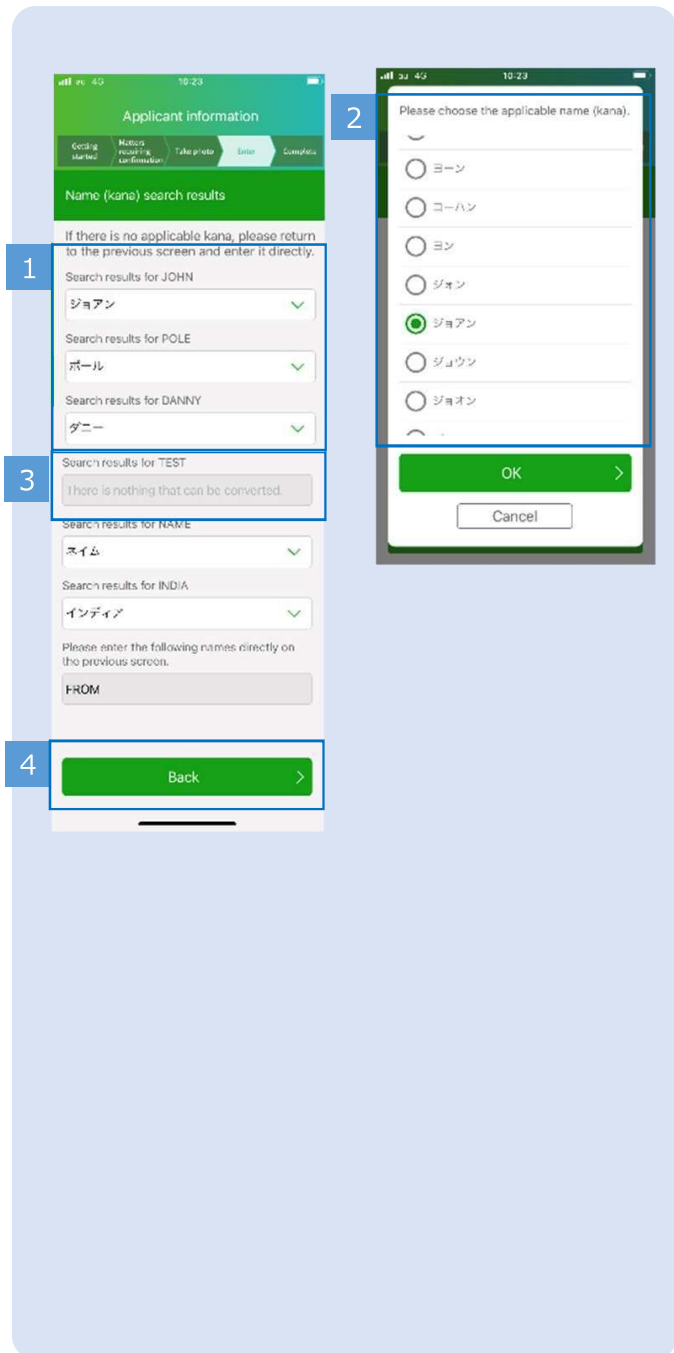
Example: Leonardo di ser Piero da Vinci
 - the "di" could not be converted
Can be converted → レオナルド
Manual entry → ディ・セル・ビエーロ・ダ・ヴィンチ

3 Confirm kana continuation

If there are three or more words in your name, you must enter the kana for the fourth and subsequent words yourself. If your name was not searched for kana, tap **戻る (Back)** to go back to the previous screen and enter the kana directly.

4 Tap "戻る (Back)"

After search and confirmation are complete, tap **戻る (Back)** to go back to the **8-1** screen and continue entering your information.





9. Select country of residence

9-1

1 Select country of residence

Select your primary **居住地区 (country of residence)**.



Tap to display an explanation of “**居住地区 (Country of residence)**”.



2 Select if you have a taxpayer identification number

Select the radio button corresponding to **whether or not you have a taxpayer identification number**.

3 Enter taxpayer identification number

If you select an option other than “**日本 (Japan)**” for your **居住地区 (country of residence)**, an entry field for your **納税者番号 (taxpayer identification number)** will appear.

Enter your **納税者番号 (taxpayer identification number)** in that field.



If you select “**アメリカ合衆国 (United States)**” for your **居住地区 (country of residence)**, be sure to enter your **納税者番号 (taxpayer identification number)**.

4 Enter other country of residence Optional

If you have another **居住地区 (country of residence)**, enter your **居住地区 (country of residence)** and **納税者番号 (taxpayer identification number)** in the same manner. If you do not have another **居住地区 (country of residence)**, you may proceed to the next item.

The screenshot shows the 'Country of residence selection' screen with the following elements:

- 1** Country of residence information: A dropdown menu with 'Indonesia' selected.
- 2** Please choose whether you have a taxpayer identification number: Radio buttons for 'Yes' (selected), 'No', and 'Submission prevented by law'.
- 3** Taxpayer identification number: An empty text input field.
- 4** Choose another country of residence, if applicable: Two dropdown menus for 'Country of residence 1' and 'Country of residence 2', both with 'Please choose' selected.

Other visible fields on the right side of the form include:

- Reason for address and country of residence being different: Empty text field.
- Residence Card information: A dropdown menu with 'Other' selected.
- Entry date: A dropdown menu with 'Please choose' selected.
- Period of stay (until): A dropdown menu with 'Please choose' selected.
- Residence Card number: Empty text field.
- Occupation (multiple selections allowed): A dropdown menu with 'Other' selected.
- Annual income: A dropdown menu with 'Please choose' selected.
- Buttons: 'Next' and 'Complete'.



9. Select country of residence

9-1

5 Enter reason for address and country of residence being different

If you select an option other than “**日本 (Japan)**” for your **居住地区 (country of residence)**, an entry field for your **ご住所と居住地区が異なる事情 (reason for your address and country of residence being different)** will appear. Enter your reason in that field.

6 Select status of residence

Your **在留資格 (status of residence)** will be entered automatically. Make sure the entered information is correct. If there are any mistakes, correct them here.



Tap  to display an explanation of the **Residence Card**.

See here if you have any problems with the entered information.



7 Select date of entry into Japan

Enter the date of your entry into Japan.



If your Residence Card has “**上陸許可 (Landing Permission)**” on it, enter the landing permission date.

The screenshot shows the 'Country of residence selection' screen with the following fields and callouts:

- 5** Reason for address and country of residence being different: A text input field.
- 6** Residence Card information: A dropdown menu currently showing 'Other'. Below it, a note states: '*If there are no applicable status of residence items available, choose "Other" and enter your status of residence below.' There is a text input field below this note.
- 7** Entry date: A dropdown menu currently showing 'Please choose'. Below it, a note states: '*If your Residence Card has "Landing Permission" information on it, please be sure to enter the date. If your card has no "Landing Permission" information on it, please enter the date of entry on your passport, etc.' There are two radio buttons: 'Definite period of time' (selected) and 'Indefinite period of time'. Below these is a 'Period of stay (until)' dropdown menu. Further down is a 'Residence Card number' text input field, an 'Occupation (multiple selections allowed)' dropdown menu (showing 'Other'), and an 'Annual income' dropdown menu (showing 'Please choose'). A 'Next' button is at the bottom right.



9. Select country of residence

9-1

8 Select period of stay (date of expiration)

If you select “**永住者 (Permanent Resident)**” or “**高度専門職2号 (Highly Skilled Professional (ii))**” as your **在留資格 (status of residence)**, “**無期限 (No date of expiration)**” will be automatically selected. For **any other status**, “**期限あり (Date of expiration)**” will be automatically selected. If “**期限あり (Date of expiration)**” is selected, **在留期間 (満了日) (period of stay (date of expiration))** will be displayed with the **満了日 (date of expiration)** entered. If there are any mistakes, tap them and correct them here.



If your **在留期間満了日 (period of stay (date of expiration))** is within 3 months from the date of application, you will be unable to open an account. Apply again after your Residence Card has been renewed.

If the **在留期間 (満了日) (period of stay (date of expiration))** is not displayed, you may proceed to the next item.

9 Enter Residence Card number

Your **在留カード番号 (Residence Card number)** will be entered automatically and displayed. Make sure the entered information is correct. If there are any mistakes, correct them here.

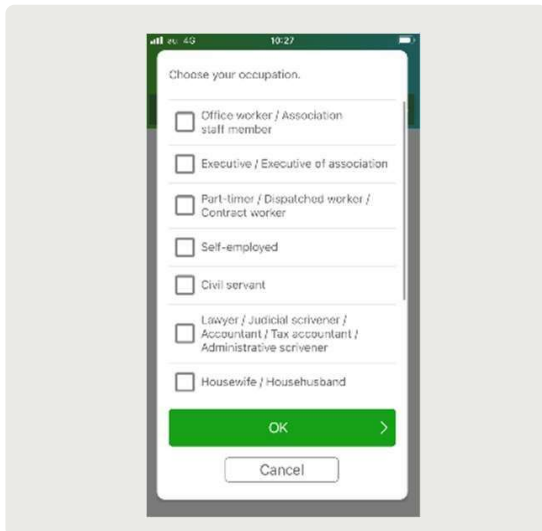


9. Select country of residence

9-1

10 Select occupation

Tap the pulldown list to display the following screen, and select your **ご職業 (occupation)**. If you have multiple **ご職業 (occupations)**, select all of them. After completing your selections, tap “**決定 (Enter)**”.



11 Enter occupation (other)

If you select “**その他 (Other)**” for your **ご職業 (occupation)**, an entry field for your **ご職業 (occupation)** will appear. Enter the details in that field.

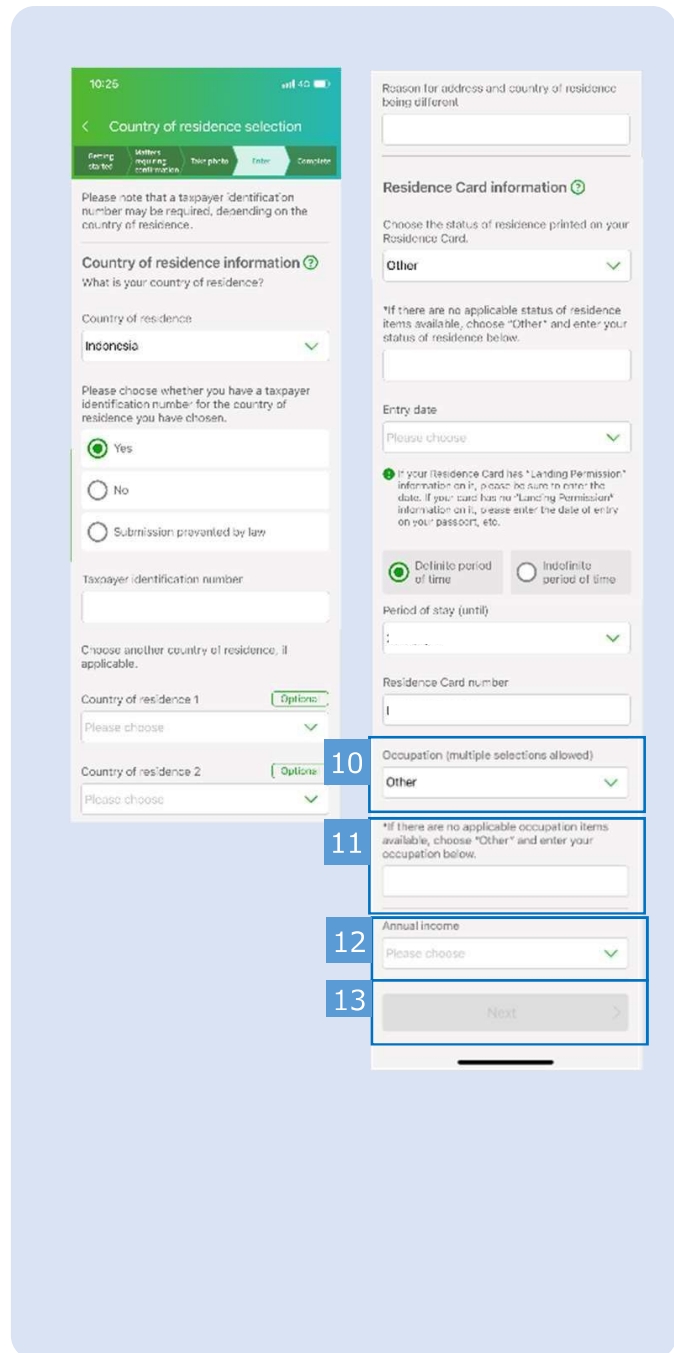
12 Select annual income

Select your **年収 (annual income)**.

13 Tap “次へ (Next)”

Once all of the required items have been entered, you can tap “**次へ (Next)**”. Tap the button to proceed to the next screen.

[The next screen you are taken to differs depending on the information you have entered. See the next page for which screen you will go to next.](#)





9. Select country of residence

9-2

If you are a non-resident

1 Confirm precautions

If you are a **non-resident**, there are precautions regarding the procedures for opening an account. Confirm these precautions.

After confirming, check “[上記の内容を確認しました \(I have read and understand the above.\)](#)”.

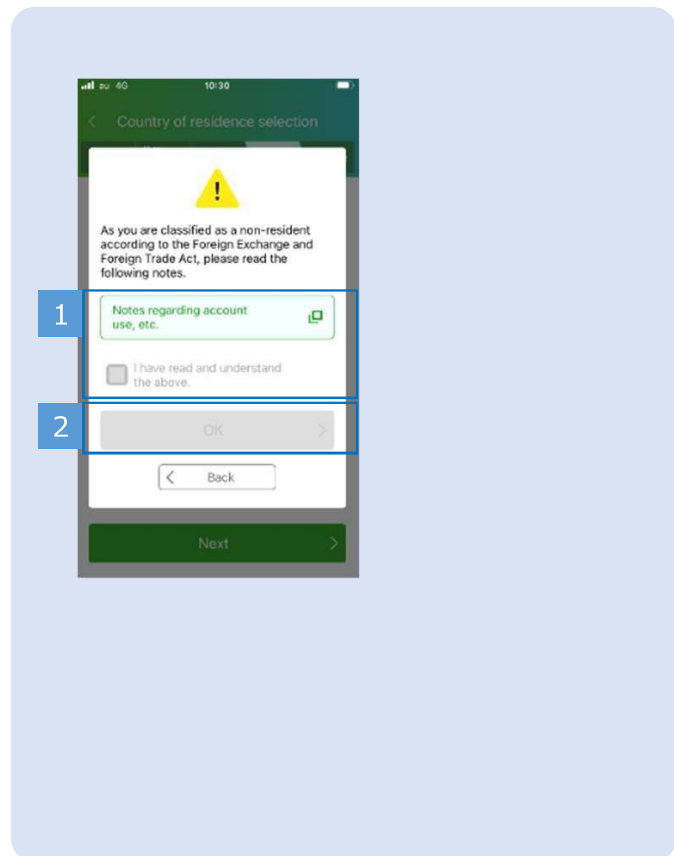
If this screen appears even though you are not a non-resident, tap “[戻る \(Back\)](#)” at the bottom of the screen to return to the country of residence selection screen, and confirm the information you have entered.

2 Tap “OK”

After confirming the precautions, tap “[OK](#)” to proceed to the next screen.

[The next screen you are taken to differs depending on the information you have entered.](#)

[See the next page for which screen you will go to next.](#)





9. Select country of residence

9-2

The next screen you are taken to differs depending on the 在留資格 (status of residence) you have selected.

See the statuses of residence below and proceed to the appropriate screen.

- 技能実習 1号イ (Technical Intern Training (i)(a))
- 技能実習 1号ロ (Technical Intern Training (i)(b))
- 技能実習 2号イ (Technical Intern Training (ii)(a))
- 技能実習 2号ロ (Technical Intern Training (ii)(b))
- 技能実習 3号イ (Technical Intern Training (iii)(a))
- 技能実習 3号ロ (Technical Intern Training (iii)(b))

Technical interns ⇒ **10-1**

- 留学 (Student)

International students ⇒ **11-1**

A status **other than those above**

Those with a different status ⇒ **12-1**