

Application deadline

Spring admission: October 31

Fall admission: March 31

*You need to upload all the required documents by the application deadline.

How to complete your application

1. See the link below and click "New Registration".

<https://nmes.jp/en/app/EB35858602/>

Nagoya University of Foreign Studies Online Application for the International Exchange Program

NUFS NAGOYA UNIVERSITY
OF FOREIGN STUDIES


▶HOME

▶New Registration

▶Login

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 Japanese

 Contact

International Office

Email:
incoming_gg@nufs.ac.jp

[Office Hour]
Monday-Friday
9am-5pm (JST)

If you are a first time user, please click the "New Registration" button on the left to register your name and email address. You will receive a login password to your registered email address.
To apply for the NUFS exchange program, please click the "Login" button on the left, log in with your registered email address and password, fill out the form and submit it. Each form can be downloaded in its own section. If there are documents that cannot be submitted immediately, they can be submitted at a later date. However, please make sure to submit all the documents by the deadline.



※Email will be sent from the following address. "info@nmes.jp"
If you are using junk mail filter by setting specific domain,
please set "nmes.jp" at the domain address column.
※We recommend that you use the latest version of Google Chrome  to use our website safely.

2. Enter your name and email address, and click “Confirm”.

*For your family name/surname, please enter it in CAPITAL LETTERS.

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Registration of Applicant Information

Please register the applicant information first.

Fields marked with * are required.

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Japanese



Contact

International Office

Email:
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[Office Hour]
Monday-Friday
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Name*

(as it appears on your passport)

Family name / surname

NAGOYA

First name

Hanako

Middle name(s)

Gaidai

Email address*

nagoyahanako@nufs.com

Email address
(confirmation) *

nagoyahanako@nufs.com

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information



I agree

Confirm

3. Click "Register".

Nagoya University of Foreign Studies Online Application for the International Exchange Program

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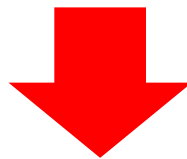
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 [Japanese](#)

Confirmation of Applicant Information

Name	(as it appears on your passport)
	Family name / surname NAGOYA
	First name Hanako
	Middle name(s) Gaidai
Email address	nagoyahanako@nufs.com

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Registration Completed

Thank you for your registration.

We will send you a confirmation email.

Please apply from the URL in the confirmation email.

You have not completed your registration yet.

Please follow the steps in the confirmation email to complete your registration.

4. You will receive the following email.

**[Temporary]NUFS Online Application for the International Exchange Program
User information registration confirmation email**

Dear

--■:Nagoya University of Foreign Studies Online Application for the International Exchange Program
Please go to the following URL to complete your registration.

<https://nmes.jp/en/app/EB33854201/login>

Your registered email address and the following password are required to log in.

--Password



← Your password is here!

You can change your password by clicking "Change Password".
We recommend you to change the password for your security.


*Please contact us via email if you have any questions.

International Office
Nagoya University of Foreign Studies
57 Takenoyama, Iwasaki, Nisshin, Aichi, 470-0197 Japan
Email: incoming_gg@nufs.ac.jp

5. See the link below and enter your registered email address and password, and click
"Login". Start filling out the form!

<https://nmes.jp/en/app/EB35858602/login>

Nagoya University of Foreign Studies Online Application for the International Exchange Program




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 Japanese

Login

Log in with the email address that received the "User Information Registration Confirmation Email" and the password written in the email.
If you have not registered yet, please register the applicant information from [here](#).

E-mail

password

Login

Forgot your password

*Passport information

Please leave it blank if you have not received your passport.

Passport number	<input type="text"/>
Passport expiration date	<input type="text"/> YYYY/MM/DD

*Place of embassy and consulate of Japan

Please refer to the following site and find the nearest one in your country. Do not enter “Nagoya” or “Japan” here.

https://www.mofa.go.jp/about/emb_cons/mofaserv.html

Intended place to apply for student visa in your country*	(nearest Embassy or Consulate of Japan)
	City <input type="text"/>
	Country <input type="text" value="-----"/>
	If "Other", please specify: <input type="text"/>

*Past entry into Japan

If “Yes”, enter the dates of your latest entry and departure into Japan. There should be Japanese visa stamps (entry and departure stamps) in your current/old passport.

Past entry into Japan?*	<p><input type="radio"/> No</p> <p><input type="radio"/> Yes</p> <p>*If "Yes", how many times? <input type="text"/></p>
Latest entry into Japan	<p>From <input type="text"/> YYYY/MM/DD</p> <p>To <input type="text"/> YYYY/MM/DD</p>

*Uploading required documents

Click the red circle, “ファイルを選択” to upload documents. Please combine your documents into one file as only one file can be uploaded for each section.

If it takes time to receive some documents such as passport and Medical Information Form, please submit this online application without these documents. You can upload them later but please be sure to upload all the required documents by the application deadline.

Uploading required documents	
Passport Copy (photo page)	<p>Notes</p> <div>ファイルを選択 選択されていません</div>

- If you are still in the process of obtaining your passport, please upload a copy of your driver's license or other ID.
- Once you receive your passport, please submit a copy of it to the International Office by email.

Passport Copy (entry records into Japan)	<p>Notes</p> <div>ファイルを選択 選択されていません</div>
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- If you have visited Japan in the past, please upload copies of **ALL pages of your passport that have Japanese visa (entry and departure) stamps.**
- If the stamps are on your old passport, please also include the photo page and stamps page of your old passport.

Portrait Photograph (jpg)	<p>Notes</p> <div>ファイルを選択 選択されていません</div>
---------------------------------	--

- In color.
- Only the applicant.
- Taken within the past 3 months, showing current appearance.
- Do not wear a hat or headgear that obscures the hair or hair line.
- Full face, front view with a **plain white or off-white background.**
- There should be spaces above and beside the face.
- In **jpg** format.
- Photo file size must be under 50KB, and at 330 pixels wide x 440 pixels in height (3 x 4).

Transcript	Notes
	<div> <div>ファイルを選択</div> <div>選択されていません</div> </div>

- Please upload a document that shows the total number of credits you have earned to date in your current institution.
- Please also include explanation of the grading system.

Bank Statement	Notes
	<div> <div>ファイルを選択</div> <div>選択されていません</div> </div>

- Please provide a bank statement, a letter from your bank confirming your funds, or a certificate of deposit. This document is required to show that you have adequate funds for your stay in Japan. It must have been issued no earlier than 3 months before the application deadline.
- If your parents pay for your living expenses during your studying abroad at NUFS, we can accept the bank statement of your parent's deposit. In this case, please submit the document certifying parent-child relationship as well.

<Students who apply for the NUFS scholarship>


The minimum required balance should amount to 40,000 yen for each month;

- Study period of 1 semester: 40,000 yen x 5 months = 200,000 yen
- Study period of 1 academic year: 40,000 yen x 10 months = 400,000 yen

<Students who do NOT apply for the NUFS scholarship>

The minimum required balance should amount to 100,000 yen for each month;

- Study period of 1 semester: 100,000 yen x 5 months = 500,000 yen
- Study period of 1 academic year: 100,000 yen x 10 months = 1,000,000 yen

Medical Information Form	Notes
	<div> <div>ファイルを選択</div> <div>選択されていません</div> </div>
	<p>Please refer to the attached file.</p> <p> Medical Information Form  Click to download </p>

- Please upload the scanned pdf of the original filled out by a physician.
- Students with pre-existing medical conditions should stay in touch with the physician in charge of their treatment in their home countries, as some medical services or treatments may not be available in Japan.

Medical Liability Release Agreement	Notes
	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;"> ファイルを選択 選択されていません </div>
	Please refer to the attached file.
	Medical Liability Release Agreement Click to download

- Please submit a written agreement for the medical condition, treatment, medication and medical history listed on the Medical Information Form.
- You do not need to submit this agreement in case no condition, treatment, medication or medical history has been mentioned in the Medical Information Form.

Personal Reference form	Notes
	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;"> ファイルを選択 選択されていません </div>
	Please refer to the attached file.
	Personal Reference form Click to download

- It must be filled out by your instructor, academic/student advisor or coordinator at your home university.
- If your teacher would prefer to send it directly to NUFS International Office, please ask him/her to send it to incoming_gg@nufs.ac.jp.

NUFS Scholarship Application	Notes
	<div style="border: 2px solid red; padding: 10px;"> Do you apply for the NUFS scholarship?* <input type="radio"/> Yes <input type="radio"/> No </div>
	Yes → Please upload the application form below.
	<div style="border: 1px solid #ccc; padding: 5px; text-align: center;"> ファイルを選択 選択されていません </div>
	Please refer to the attached file.
	NUFS Scholarship Application Click to download
	No → If you don't mind, please tell us why you decline the scholarship offer. <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div>

- Please read "Regulations Governing Nagoya University of Foreign Studies Non-Degree Exchange Student Scholarships" in the link below before applying for the scholarship.
<https://www-e.nufs.ac.jp/interchange/incoming/scholarships/>
- If you apply for the NUFS scholarship, you need to upload the application form.

6. Read the “Handling of personal information” at the bottom of the page and click “Confirm”.

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information

☒ I agree

Temporarily save

Confirm

7. Check for errors/typos and click “Register”.

Confirmation of Application Form

Student Information

Program	Global Japan Program

2

Pledge*

To: The Director of NUFS International Office

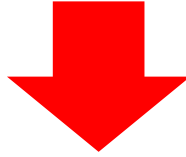
I hereby agree to obey all the rules and the regulations of NUFS dormitory during the period of my stay.

Please read the [“Housing Handbook”](#) and place a check mark in the box below. Students are responsible for abiding by all information covered in the handbook, and conveyed by NUFS staff, caretakers and RAs.

☐ Agree

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Register



You have completed your application!

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of FOREIGN STUDIES

| Reception completed

▶HOME

▶New Registration

▶Login

▶Logout

The reception is complete.

Your registration number is "".

Please confirm that your registration details have been sent to you via email.

When you want to update your application or upload new documents

1. Click "Login".

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Japanese

Login

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If you have not registered yet, please register the applicant information from [here](#).

E-mail: nagoyahanako@nufs.com

password:

Login

Forgot your password

3. Click “Modify Application Form”.

Nagoya University of Foreign Studies

Online Application for the International Exchange Program

NUFS

NAGOYA UNIVERSITY
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▶Password Change

 Japanese

Final Confirmation

Registration number

Application details Hanako

Confirm

Modify Application Form

Contacts

NUFS International Office

incoming_gg@nufs.ac.jp