

Application deadline

Spring admission: October 31

Fall admission: March 31

*You need to upload all the required documents by the application deadline.

How to complete the application

1. See the link below and click “New Registration”.

<https://nmes.jp/en/app/EB37440402>

Nagoya University of Foreign Studies Online Application for the International Exchange Program


NUFS NAGOYA UNIVERSITY
OF FOREIGN STUDIES

- ▶ HOME
- ▶ **New Registration**
- ▶ Login
- ▶ Logout

Japanese


Contact
International Office
Email: incoming_gg@nufs.ac.jp
[Office Hour]
Monday-Friday
9am-5pm (JST)

If you are a first time user, please click “New Registration” on the left and register your name and email address. A login password will be sent to your registered email address.
To apply for the NUFs exchange program, please login with your registered email address and password, and complete your application.



※Email will be sent from the following address. “info@nmes.jp”

If you are using junk mail filter by setting specific domain, please set “nmes.jp” at the domain address column.

※We recommend that you use the latest version of Google Chrome  to use our website safely.

2. Enter your name and email address, and click “Confirm”.

*For your family name/surname, please enter it in CAPITAL LETTERS.

Nagoya University of Foreign Studies Online Application for the International Exchange Program

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OF FOREIGN STUDIES

Registration of Applicant Information

Please register the applicant information first.

▶ HOME

▶ New Registration

▶ Login

▶ Logout

 Japanese

 Contact

International Office

Email:
incoming_gg@nufs.ac.jp

[Office Hour]
Monday-Friday
9am-5pm (JST)

Fields marked with * are required.

Name*	(as it appears on your passport)
	Family name / surname <input type="text" value="NAGOYA"/>
	First name <input type="text" value="Hanako"/>
	Middle name(s) <input type="text" value="Gaidai"/>
Email address*	<input type="text" value="nagoyahanako@nufs.com"/>
Email address (confirmation) *	<input type="text" value="nagoyahanako@nufs.com"/>

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information

I agree

Confirm

3. Click "Register".

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of FOREIGN STUDIES

[▶HOME](#)

[▶New Registration](#)

[▶Login](#)

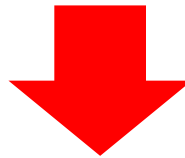
[▶Logout](#)

 Japanese

Confirmation of Applicant Information

Name	<p>(as it appears on your passport)</p> <p>Family name / surname NAGOYA</p> <p>First name Hanako</p> <p>Middle name(s) Gaidai</p>
Email address	<p>nagoyahanako@nufs.com</p>

[Back](#) [Register](#)



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of FOREIGN STUDIES

[▶HOME](#)

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[▶Logout](#)

Registration Completed

Thank you for your registration.

We will send you a confirmation email.

Please apply from the URL in the confirmation email.

You have not completed your registration yet.

Please follow the steps in the confirmation email to complete your registration.

4. A password will be sent to your registered email address.

[Temporary] NUFS Online Application for the International Exchange Program User information registration confirmation email

Dear

--■Nagoya University of Foreign Studies Online Application for the International Exchange Program
Please go to the following URL to complete your registration.
<https://nmes.jp/ja/app/EB33854201/login>
Your registered email address and the following password are required to log in.
--Password
●●●●●●●● ← **Your password is here!**

You can change your password by clicking “Change Password”.

*Please contact us via email if you have any questions.

International Office
Nagoya University of Foreign Studies
57 Takenoyama, Iwasaki, Nisshin, Aichi, 470-0197 Japan
Email: incoming_gg@nufs.ac.jp

5. See the link below and enter your registered email address and password, and click “Login”. Start filling out the form!

<https://nmes.jp/en/app/EB37440402/login>

Nagoya University of Foreign Studies Online Application for the International Exchange Program



NUFS
NAGOYA UNIVERSITY
of FOREIGN STUDIES

Login


Enter your registered email address and a password you have received via email.

E-mail	<input style="width: 80%;" type="text" value="nagoyahanako@nufs.com"/>
password	<input style="width: 80%;" type="password" value="●●●●●●"/> 

Login

Forgot your password

 HOME

 New Registration

 Login

 Logout

 Japanese

***Passport information**

Please leave it blank if you have not received your passport.

Passport number	<input type="text"/>
Passport expiration date	<input type="text"/> YYYY/MM/DD

***Place of embassy and consulate of Japan**

Please refer to the following site and find the nearest one in your country. Do not enter “Nagoya” or “Japan” here.

https://www.mofa.go.jp/about/emb_cons/mofaserv.html

e.g. Intended place to apply for student visa in your country*	(nearest Embassy or Consulate of Japan) City <input type="text" value="London"/> Country <input type="text" value="UK"/>
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***Past entry into Japan**

If “Yes”, enter the date of your latest entry into Japan and departure from Japan. There should be Japanese visa stamps (entry and departure stamps) in your current/old passport.

Past entry into Japan?*	<input type="radio"/> No <input checked="" type="radio"/> Yes **If “Yes”, how many times? <input type="text" value="2"/>
e.g. Latest entry into Japan	From <input type="text" value="2024/05/15"/> YYYY/MM/DD To <input type="text" value="2024/05/31"/> YYYY/MM/DD

*Uploading required documents

Click the red circle, “ファイルを選択” to upload documents. Please combine your documents into one file as only one file can be uploaded for each section.

If it takes time to receive some documents such as passport and Medical Information Form, please submit this online application without these documents. You can upload them later but please be sure to upload all the required documents by the application deadline.

Uploading required documents

Passport Copy (photo page)	Notes <div style="border: 1px solid #ccc; padding: 5px; text-align: center;">ファイルを選択 <small>選択されていません</small></div>
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- If you are still in the process of obtaining your passport, please upload a copy of your driver's license or other ID.
- Once you receive your passport, please submit a copy of it to the International Office by email.

Passport Copy (entry records into Japan)	Notes <div style="border: 1px solid #ccc; padding: 5px; text-align: center;">ファイルを選択 <small>選択されていません</small></div>
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To those who have visited Japan before,

- >> Please upload a photo of the entry and departure stamps of Japan in your passport. If the stamps are in your old passport, please also upload the photo page of your old passport. Please be sure to submit **ALL the stamps (both entry and departure)** in your passport(s) if you have entered Japan multiple times.



To those who have visited Japan before but do not have a departure stamp or do not have their old passport anymore,

- >> Instead of the entry and departure stamps, please submit a flight itinerary or e-ticket that proves your entry and departure dates.

**Portrait
Photograph
(jpg)**

[Notes](#)

ファイルを選択 選択されていません

- Color photo
- Only the applicant should be in the photo.
- Should be taken within the past 3 months, showing current appearance.
- Do not wear a hat or headgear that obscures the hair or hair line.
- Full face, front view with a **plain white or off-white background**.
- There should be spaces above and beside the face.
- **JPG** format
- Photo size: under **50KB, 330 pixels wide x 440 pixels in height (3:4)**

**Transcript
in English**

[Notes](#)

ファイルを選択 選択されていません

- Please upload a document that shows the total number of credits you have earned to date in your current institution.
- Please also include explanation of the grading system.

**Bank Statement
in English**

[Notes](#)

ファイルを選択 選択されていません

- Please provide a bank statement, a letter from your bank confirming your funds, or a certificate of deposit. This document is required to show that you have adequate funds for your stay in Japan. It must have been issued no earlier than 3 months before the application deadline.
- If your parents pay for your living expenses during your stay at NUFS, we can accept the bank statement of your parent's account. In this case, please submit the document certifying parent-child relationship as well.

<Students who apply for the NUFS scholarship>

The minimum required balance should amount to 40,000 yen for each month;

- Study period of 1 semester: 40,000 yen x 5 months = **200,000 yen**
- Study period of 1 academic year: 40,000 yen x 10 months = **400,000 yen**

< Students who do **NOT** apply for the NUFs scholarship >

The minimum required balance should amount to 100,000 yen for each month;

- Study period of 1 semester: 100,000 yen x 5 months = 500,000 yen
- Study period of 1 academic year: 100,000 yen x 10 months = 1,000,000 yen

Medical Information Form	Notes
	<input type="text" value="ファイルを選択 選択されていません"/> Please refer to the attached file. Medical Information Form ← You can download the form from here.

- Please upload the scanned pdf of the original filled out by a physician.
- Students with pre-existing medical conditions should stay in touch with the physician in charge of their treatment in their home countries, as some medical services or treatments may not be available in Japan.

Medical Liability Release Agreement	Notes
	<input type="text" value="ファイルを選択 選択されていません"/> Please refer to the attached file. Medical Liability Release Agreement ← You can download the form from here.

- Please submit a written agreement for the medical condition, treatment, medication and medical history listed on the Medical Information Form.
- You do not need to submit this agreement in case no condition, treatment, medication or medical history has been mentioned in the Medical Information Form.

Personal Reference form	Notes
	<input type="text" value="ファイルを選択 選択されていません"/> Please refer to the attached file. Personal Reference form ← You can download the form from here.

- It must be filled out by your instructor, academic/student advisor or coordinator at your home university.
- If your teacher would prefer to send it directly to NUFs International Office, please ask him/her to send it to incoming_gg@nufs.ac.jp.

NUFS Scholarship Application

Notes

Do you apply for the NUFS scholarship?*

Yes No

Yes → Please upload the application form below.

Please refer to the attached file.

[NUFS Scholarship Application](#) ← You can download the form from here.

No → If you don't mind, please tell us why you decline the scholarship offer.

- Please read "Regulations Governing Nagoya University of Foreign Studies Non-Degree Exchange Student Scholarships" in the link below before applying for the scholarship.
<https://www-e.nufs.ac.jp/interchange/incoming/scholarships/>
- If you apply for the NUFS scholarship, you need to upload the application form.

6. Read the “Handling of personal information” at the bottom of the page and click “Confirm”.

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information

I agree

Temporarily save

Confirm

7. Check for errors/typos and click “Register”.

Confirmation of Application Form	
Student Information	
Program	Global Japan Program
Pledge*	
To: The Director of NUFU International Office	
I hereby agree to obey all the rules and the regulations of NUFU dormitory during the period of my stay.	
Please read the “Housing Handbook” and place a check mark in the box below. Students are responsible for abiding by all information covered in the handbook, and conveyed by NUFU staff, caretakers and RAs.	
<input type="checkbox"/> Agree	



You have completed the application!

Nagoya University of Foreign Studies Online Application for the International Exchange Program	
Reception completed	
The reception is complete.	
Your registration number is "_____".	
Please confirm that your registration details have been sent to you via email.	
▶HOME	
▶New Registration	
▶Login	
▶Logout	