

Application deadline

Spring admission: October 31

Fall admission: March 31

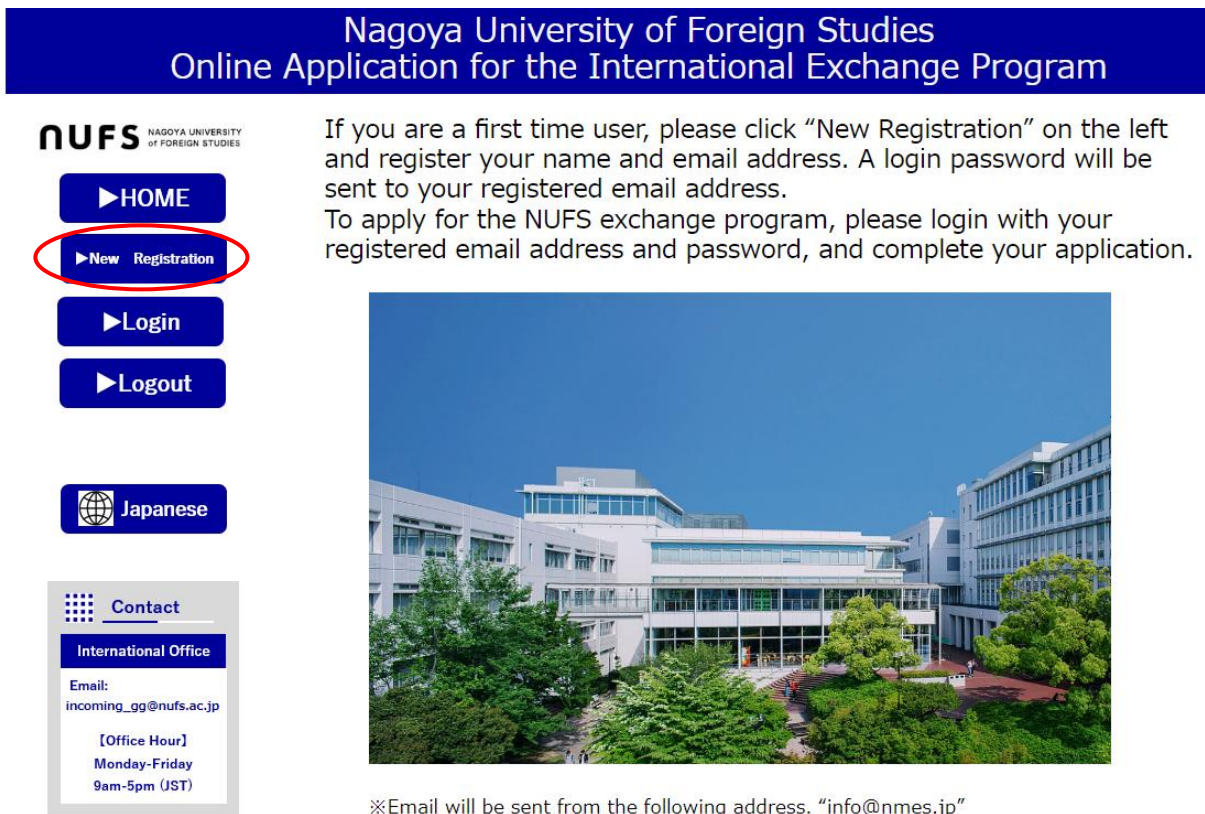
***You need to upload all the required documents by the application deadline.**

How to complete the application

1. See the link below and click "New Registration".

<https://nmes.jp/en/app/EB407377/>

Nagoya University of Foreign Studies Online Application for the International Exchange Program



If you are a first time user, please click "New Registration" on the left and register your name and email address. A login password will be sent to your registered email address.

To apply for the NUFS exchange program, please login with your registered email address and password, and complete your application.

※Email will be sent from the following address. "info@nmes.jp"
If you are using junk mail filter by setting specific domain,
please set "nmes.jp" at the domain address column.

※We recommend that you use the latest version of Google Chrome  to use our website safely.

2. Enter your name and email address, and click “Confirm”.

*For your family name/surname, please enter it in CAPITAL LETTERS.

Nagoya University of Foreign Studies

Online Application for the International Exchange Program

NUFS
NAGOYA UNIVERSITY
of FOREIGN STUDIES

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 [Japanese](#)

 [Contact](#)

[International Office](#)

Email:
incoming_gg@nufs.ac.jp

[Office Hour]
Monday-Friday
9am-5pm (JST)

Registration of Applicant Information

Please register the applicant information first.

Fields marked with * are required.

Name*	(as it appears on your passport)
	Family name / surname NAGOYA
	First name Hanako
	Middle name(s) Gaidai
Email address*	nagoyahanako@nufs.com
Email address (confirmation) *	nagoyahanako@nufs.com

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information

☒ I agree

Confirm

3. Click “Register”.

Nagoya University of Foreign Studies

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 [Japanese](#)

Confirmation of Applicant Information

Name	(as it appears on your passport)
	Family name / surname NAGOYA
	First name Hanako
	Middle name(s) Gaidai
Email address	nagoyahanako@nufs.com

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Registration Completed

Thank you for your registration.

We will send you a confirmation email.

Please apply from the URL in the confirmation email.

You have not completed your registration yet.

Please follow the steps in the confirmation email to complete your registration.

4. A password will be sent to your registered email address.

[Temporary] NUFS Online Application for the International Exchange Program confirmation email

Dear

--■Nagoya University of Foreign Studies Online Application for the International Exchange Program

Please go to the following URL to complete your registration.
<https://nmes.abc>

Your registered email address and the following password are required to log in.

--Password
●●●●●●●● ← **Your password is here!**

You can change your password by clicking "Change Password".
We recommend changing your password for your security.

*Please contact us via email if you have any questions.

International Office
Nagoya University of Foreign Studies
57 Takenoyama, Iwasaki, Nisshin, Aichi, 470-0197 Japan
Email: incoming_gg@nufs.ac.jp

5. Enter your registered email address and password, and click "Login".
Start filling out the form!

Nagoya University of Foreign Studies
Online Application for the International Exchange Program

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of FOREIGN STUDIES

Login

Enter your registered email address and a password you have received via email.

E-mail

password

Login

Forgot your password

HOME

New Registration

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Logout

Japanese

*Passport information

Please leave it blank if you have not received your passport yet.

Passport number	
Passport expiration date	 YYYY/MM/DD

*Place of embassy and consulate of Japan

Please refer to the following website and find the nearest one in your country.
Do not enter “Nagoya” or “Japan” here.

https://www.mofa.go.jp/about/emb_cons/mofaserv.html

e.g. Intended place to apply for student visa in your country*	(nearest Embassy or Consulate of Japan) City London Country UK
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*Past entry into Japan

If “Yes”, enter the date of your latest entry into Japan and departure from Japan.
There should be Japanese visa stamps (entry and exit stamps) in your
current/old passport.

Past entry into Japan?*	☐ No ☒ Yes **If “Yes”, how many times? 2
e.g. Latest entry into Japan	From 2024/05/15 YYYY/MM/DD To 2024/05/31 YYYY/MM/DD

*Japanese Language Proficiency Test (JLPT)

A JLPT certificate is NOT required for applicants to the “Global Japan Program”, but if you have passed the JLPT before, please upload a copy of your certificate.

e.g.
Japanese-
Language
Proficiency Test
(JLPT)*

Have you passed the JLPT?
☐ No
☒ Yes → Please fill in the blank below.

Level of the JLPT
N4 ▼

Date of the JLPT
2024/07/15
YYYY/MM/DD

Test site (country)
France

Please upload a copy of your JLPT certificate below.
ファイルを選択 選択されていません

*Uploading required documents

Click the red circle to upload documents. Please combine your documents into one file as only one file can be uploaded for each section.

If it takes time to prepare some documents such as a passport copy and the Medical Information Form, please submit your application without uploading these documents. You can upload them later but please be sure to upload all the required documents by the application deadline.

Uploading required documents

Passport Copy
(photo page)

Notes
ファイルを選択 選択されていません

- If you are still in the process of obtaining your passport, please upload a copy of your driver's license or other ID. Once you receive your passport, please send a copy of it to the International Office (incoming_gg@nufs.ac.jp) by email.

Portrait
Photograph
(jpg)

[Notes](#)

ファイルを選択 選択されていません

- This photo will be used for your NUFS student ID card and the CoE application.
- Digital photos only; a scanned copy of a physical photo is not accepted.

Photo Requirements

- The image should be clear and in color.
- Only the applicant should be in the photo.
- Must be taken within the past 3 months, showing current appearance.
- Do not wear a hat or headgear that obscures the hair or hair line.
- There should be no reflection or glare on your glasses if you wear them.
- There should be spaces above and beside the face.
- Full face with front view
- **Aspect ratio:** 4:3 (Height: 4, Width: 3)
- **Background:** white or off-white without shadows, texture, objects, or lines.
- **File format:** JPG

Suitable Photo Example



Transcript
in English

[Notes](#)

ファイルを選択 選択されていません

- Please upload a full academic transcript from your home institution including grading scale.
- Your academic record showing **the total number of credits** you have earned to date in your current institution is required.

**Bank Statement
in English**

[Notes](#)

ファイルを選択 選択されていません

- Please provide a bank statement, a letter from the bank confirming your funds or a certificate of deposit. This document is required to show that you have adequate funds for your stay in Japan and it must be issued within 3 months prior to the application deadline.
- If your parents pay for your living expenses during your stay at NUFS, a bank statement of your parents' account will be acceptable. In this case, please upload a document certifying parent-child relationship (e.g. birth certificate) as well.

For students who apply for the NUFS scholarship

The minimum required balance is 40,000 yen per month.

■ One semester: 40,000 yen x 5 months = **200,000 yen**

■ One academic year: 40,000 yen x 10 months = **400,000 yen**

For students who do NOT apply for the NUFS scholarship

The minimum required balance is 100,000 yen per month.

■ One semester: 100,000 yen x 5 months = **500,000 yen**

■ One academic year: 100,000 yen x 10 months = **1,000,000 yen**

**Medical
Information Form**

[Notes](#)

ファイルを選択 選択されていません

- This form must be filled out and signed by a physician. Please upload the scan of the completed form.
- Students with pre-existing medical conditions should stay in touch with the physician in charge of their treatment in their home countries, as some medical services or treatments may not be available in Japan.

**Medical Liability
Release Agreement**

Notes

選択されていません

- Please upload a written agreement for the medical condition, treatment, medication and medical history listed on the Medical Information Form.
- You do not need to submit this agreement in case no condition, treatment, medication or medical history has been mentioned in the Medical Information Form.

**Personal Reference
form**

Notes

選択されていません

- This form must be filled out by your instructor, academic/student advisor or coordinator at your home institution.
- If they would prefer to send it directly to NUFS International Office, please them to send it to incoming_gg@nufs.ac.jp.

**NUFS Scholarship
Application**

Notes

Do you apply for the NUFS scholarship?*

☐ Yes ☐ No

Yes → Please upload the application form below.

選択されていません

No → If you don't mind, please tell us why you decline the scholarship offer.

- Please read "Regulations Governing Nagoya University of Foreign Studies Non-Degree Exchange Student Scholarships" in the link below before applying for the scholarship.
<https://www-e.nufs.ac.jp/interchange/incoming/scholarships/>
- If you would like to apply for the NUFS scholarship, please upload the application form.

Records of ENTRY into and EXIT from Japan	Notes
	All ENTRY and EXIT stamps in your passport(s)
	ファイルを選択 選択されていません
	Others
	ファイルを選択 選択されていません
	* If you do not have Japanese stamps in your passport, please upload a document that prove the date of your entry into and departure from Japan. (e.g. e-ticket/boarding pass or flight itinerary)



To those who have visited Japan before,

Please be sure to upload **copies of ALL Japanese ENTRY and EXIT stamps** in your passport(s). If the stamps are in your old passport, please also upload the photo page of your old passport.

If you went through an automated gate and did not get an exit stamp when you left Japan, please upload a copy of your **e-ticket/boarding pass or flight itinerary that proves the departure date from Japan**.

Pre-Entry Tuberculosis Screening TB Clearance Certificate	Notes
	ファイルを選択 選択されていません
	* Only for nationals of the Philippines, Viet Nam and Nepal

- Nationals of the Philippines, Vietnam and Nepal who live in these countries are required to get a chest X-ray at medical facilities designated by the Japanese government and obtain the TB Clearance Certificate. For more details, please refer to the website of the Ministry of Health, Labour and Welfare below.

<https://jpets.mhlw.go.jp/index.html>

- Please note that the certificate has an expiration date.
 - **Spring intake:** please get the certificate after August and upload a scan of it on the application by the end of October.
 - **Fall intake:** please get the certificate after January and upload a scan of it on the application by the end of March.

6. Read the “Handling of personal information” at the bottom of the page and click “Confirm”.

Handling of personal information

Please read "Handling of personal information" below. If you agree with the provisions, place a check mark in the box next to "I agree".

Handling of personal information

☒ I agree

Temporarily save

Confirm

7. Check for errors or typos and click “Register”.

Confirmation of Application Form

Student Information

Program	Global Japan Program
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Pledge*

To: The Director of NUFS International Office

I hereby agree to obey all the rules and the regulations of NUFS dormitory during the period of my stay.

Please read the [“Housing Handbook”](#) and place a check mark in the box below. Students are responsible for abiding by all information covered in the handbook, and conveyed by NUFS staff, caretakers and RAs.

☐ Agree

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Register



Your application has been successfully submitted!

Nagoya University of Foreign Studies Online Application for the International Exchange Program

NUFS NAGOYA UNIVERSITY
of FOREIGN STUDIES

| Reception completed

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The reception is complete.

Your registration number is " ".

Please confirm that your registration details have been sent to you via email.

Thank you for your application.
We will review it and reach out to you if we have any
questions or require further information.

NUFS International Office incoming_gg@nufs.ac.jp